CODE OF ETHICS

All employees need to be aware of the importance of conducting themselves in an ethical manner. As such employees shall not take part in or attempt to influence in any way any activity in which their own best interests may conflict with the best interest of the *(name of the local unit)*. (See N.J.S.A. 40A9-22.5) Additionally, some of the business conducted by *(name of the local unit)* is confidential in nature such as contracts, acceptance of bids, personnel issues, etc. Most *(name of the local unit)* business is open to the public and is by law, open for public disclosure. However, such confidential issues shall not be improperly discussed outside of your department and may be subject to disciplinary action.