



## STATEWIDE INSURANCE FUND

A JOINT INSURANCE FUND SERVICING NEW JERSEY'S COMMUNITIES SINCE 1994

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### Executive Committee Reorganization Meeting

Thursday, February 3, 2011

#### AGENDA

- 1) **Call to Order**  
**Statement of Adequate Notice to be read by the Chairman:**  
"Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to the newspapers and filed with the clerks of the officials members in accordance with Chapter 231 of the Public Laws of 1975".
- 2) **Roll Call of the Executive Committee**
- 3) **Approval of Settlement Authorizations**
  - a) **Specialty Claim Authorization**
  - b) **CSG Claim Authorizations**
  - c) **D&H Claim Authorizations****Motion for Approval of Settlement Authorizations**
- 4) **Secretary's Report**
  - a) **Approval of the December 9, 2010 Safety and Loss Control Meeting Meetings**
  - b) **Approval of the December 9, 2010 Executive Committee Meeting, Open Executive, Closed Executive Minutes**
- 5) **Treasurer's Report**
  - a) **Treasurer's Report as of November 30, 2010 & December 31, 2010**
  - b) **Valley National Asset Report as of December 31, 2010**
- 6) **2011 Fund Year Resolutions and Professional Service Agreements**

#### Resolutions

- |    |                      |  |
|----|----------------------|--|
| a. | Resolution EC #11-01 | Appointing Attorney  |
| b. | Resolution EC #11-02 | Appointing Special Counsel                                     |
| c. | Resolution EC #11-03 | Appointing Defense Attorneys                                   |
| d. | Resolution EC #11-04 | Appointing Auditor   |
| e. | Resolution EC #11-05 | Appointing Actuary   |
| f. | Resolution EC #11-06 | Appointing Managed Care Organization                           |
| g. | Resolution EC #11-07 | Appointing Treasurer   |
| h. | Resolution EC #11-08 | Appointing Safety and Loss Control Professional                |
| i. | Resolution EC #11-09 | Adopting Risk Management Program                               |
| j. | Resolution EC #11-10 | Designating Certifying and Approving Officer                   |
| k. | Resolution EC #11-11 | Appointing Agent for Service of Process                        |
| l. | Resolution EC #11-12 | Authorizing Cash Management Plan                               |
| m. | Resolution EC #11-13 | Regarding Interest on Past Due Assessments                     |
| n. | Resolution EC #11-14 | Authorizing Signatures   |
| o. | Resolution EC #11-15 | Designating Depositories for Funds                             |
| p. | Resolution EC #11-16 | Establishing Trust Fund  |
| q. | Resolution EC #11-17 | Establishing Claim Fund and Administrative Accounts            |
| r. | Resolution EC #11-18 | Designating Newspapers and Meeting Schedule                    |
| s. | Resolution EC #11-19 | Awarding Policies/Contracts for Coverages Afforded by the Fund |

## Certifications

- |                      |  |
|----------------------|--|
| a. EUS Certification | Crime Insurance                              |
| b. EUS Certification | Excess Workers' Compensation Insurance       |
| c. EUS Certification | Auto and General Liability Insurance         |
| d. EUS Certification | Boiler & Machinery Insurance                 |
| e. EUS Certification | Property Insurance                           |
| f. EUS Certification | Environmental Impairment Liability Insurance |
| g. EUS Certification | Umbrella Insurance                           |
| h. EUS Certification | Excess Auto and General Liability Insurance  |
| i. EUS Certification | Professional (EPLI/POL/LEL) Insurance        |
| j. EUS Certification | JIF Crime Insurance                          |
| k. EUS Certification | JIF E&O Insurance                            |
| l. EUS Certification | JIF Package Insurance                        |
| m. EUS Certification | Managed Care Organization                    |
| n. EUS Certification | Investigators                                |
| o. EUS Certification | Risk Management Consultants                  |

## Professional & Services Agreements

- a. Actuary
  - b. Attorney
  - c. Auditor
  - d. Special Counsel
  - e. Defense Counsel(s)
  - f. Loss Control
  - g. Treasurer
- 7) Discussion Items
    - a) CSG Savings Report
    - b) Budget Amendment
    - c) February 3, 2011 Bill List
    - d) Administrator's Report
    - e) Loss Control Specialist's Report
  7. Public Comment
  8. Closed Executive Session
  9. Approval of Settlement Authorities Established in Executive Session
  10. Claims Administration Reports
    - a) D&H Alt. Risk Solutions Claims Payee Listing for December 2010
    - b) Specialty Claims Payee Listing for December 2010
  11. Review of Claims Management Reports
    - a) D&H New Claims Listing (12-1-10 to 12-31-10)
    - b) Specialty New Claims Listing (12-1-10 to 12-31-10)
  12. Adjournment – Next Meeting is scheduled for *Thursday, March 10, 2011.*