STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

December 15, 2016
EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order and Roll Call: The meeting was called to order by Thomas Russo at 10:55 am.
   The Statement of Adequate Notice was read by Tom Russo:
   "Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to the newspapers and filed with the clerks of the officials members in accordance with Chapter 231 of the Public Laws of 1975".

   Roll Call-Executive Committee
   Thomas Russo, Chairman (Town of Newton) Present
   Jesse Landon, Vice Chairman (Township of Tewksbury) Present
   Rich Phelan, Secretary (Town of Clinton) Present
   George Kallert (Township of Weehawken) Absent
   John Hatzelis (Sussex County MUA) Present
   William Eagen (Township of Jefferson) Present
   Kevin Sluka, (Borough of Somerville) Present
   Alternate Committee Members
   Peter DeBoer (Township of Washington) Absent
   Vito Gadaleto (Neptune Township) Absent

   Also Present:
   Caroline J. Conboy, Fund Administrator
   Moira Kenah, Office of the Administrator
   MaryAnn Leuthe, Office of the Administrator
   Brittney Nix, Office of the Administrator
   Richard Cushing, Fund Attorney
   Janine Leahy, D&H Alternative Risk Solutions
   Jayne Keefe, D&H Alternative Risk Solutions
   Sue Hammer, D&H Alternative Risk Solutions
   Missy Pudimott, CSG
   Ivan Cohen, I-Core
   Sandra Belgrave, Samuel Klein & Co.
   Marvin Lustbader, Samuel Klein & Co.
   John Redmond, Willis of NJ
   Matt Bonaventura, Groendyke Associates
   Mike Tillisch, Groendyke Associates

2. Secretary's Report

   a. November 10, 2016 Loss Control Meeting Minutes
   b. November 10, 2016 Executive Committee, Open and Closed Executive Meeting Minutes
   c. December 1, 2016 Executive Committee and Closed Executive Meeting Minutes

Approval of the November 10, 2016 Meeting Minutes. **Motion** to approve the Loss Control Meeting, Executive Committee and Closed Executive Session Minutes was made by John Hatzelis and seconded by Bill Eagen. The motion passed unanimously. Jesse Landon and Kevin Sluka abstained.

Approval of the December 1, 2016 Meeting Minutes. Motion to approve the Executive Meeting and Closed Executive Meeting minutes was made by Bill Eagen and seconded by Rich Phelan. The motion passed unanimously.

3. Treasurer's Report

   a. December 15, 2016 Bill List
   The December 15, 2016 Bill List was presented totaling $290,544.28. Motion to approve the Bill List was made by John Hatzelis and seconded by Jesse Landon. A roll call vote was taken, the motion passed unanimously. Bill Eagen abstained on check #5047 and Rich Phelan abstained on check #5049.

   b. Treasurer's Report as of October 31, 2015 was reviewed by Marvin Lustbader.
   A motion to accept the Treasurer's Report was made by Rich Phelan and seconded by Jesse Landon. A roll call vote was taken, the motion passed unanimously.

4. Discussion Items

   A. CSG Savings Report –November 2016

   The report included in the agenda kit was reviewed by Missy Pudimott.

   B. Administrator's Report-Caroline Conboy.

   1. Ms. Conboy advised the office has been working on renewal proposals from the carriers, the budget and contract reviews.

   2. Ms. Conboy advised she had a meeting with D&H regarding claims administration for the Law Enforcement claims. A meeting will also be scheduled to meet with Chubb relative to the POL/EPL claim handling and to introduce them to our office staff.

   3. Ms. Conboy will keep the Executive Committee advised regarding the new business and renewals after next week since there are still some council meetings scheduled.

   C. SIF Safety Grant Applications- The following grant applications were presented for approval:

   Alexandria Township
   Chester Township
   Neptune Township
   Raritan Borough
   Roxbury Township
   Sussex County MUA
   Sussex County

   A motion to approve the grants as presented was made by Bill Eagen and seconded by Jesse Landon. Roll call was taken, all in favor. John Hatzelis abstained on the Sussex County MUA.

   There was a brief discussed regarding the 2015 Safety Grant summary that was handed out.

5. Public Comment –There was no public comment.

6. There was no Open Executive Session. A motion to go into Closed Session to discuss pending litigation and contract negotiation was made at 11:11 am by Jesse Landon and, seconded by Bill Eagen and passed unanimously. Public Session resumed at 12:18 pm.

7. Resolution EC16-44 Adopting 2017 Fund Year Budget was reviewed. A motion to pass the 2017 Budget was made by John Hatzelis and seconded by Bill Eagen. A roll call vote was taken, the motion passed unanimously.

8. Resolution EC16-45 Appointing LE TPA was reviewed. A motion to pass the resolution was made by Jesse Landon and second by Bill Eagen. A roll call vote was taken, Ayes were Eagen, Hatzelis, Landon, Russo, Sluka, Nay Phelan; Motion passed.

9. Resolution EC 16-46 Appointing MCO Organization. A motion to pass the resolution was made by Jesse Landon and second by Bill Eagen. A roll call was taken, all in favor.

10. Resolution EC 16-47 Amending Defense Attorney Fee Schedule was presented. A motion to pass the resolution was made by John Hatzelis and seconded by Jesse Landon. A roll call was taken, all in favor.

11. Resolution EC16-48 Approving Employment Law Services Vendor was presented. A motion to pass the resolution was made by Jesse Landon and seconded by Bill Eagen. A roll call was taken, all in favor.

12. Claim Approvals

D&H Request for AL Settlements &/or Payment Authorizations

054991	7/9/2016	$50,000.00
56298	10/17/2016	$99,000.00
41956	3/11/2013	$15,829.51
56278	10/14/2016	$15,618.00
55071	7/8/2016	$9,441.03
056349	10/15/2016	$23,950.00
056431	10/30/2016	$6,233.50
056354	10/19/2016	$17,284.00
56581	11/14/2016	$7,014.25
045973	5/31/2014	$54,791.88
056291	10/16/2016	$5,813.88

CSG Requests for Medical Bill Payment Authorizations

SWM055913	9/20/2016	$35,534.25
SWM039276	5/28/2012	$21,098.37
SWM055733	9/4/2016	$73,717.50

D&H Requests for WC Settlement Authorizations

SWM050152	7/15/2015	$16,159.50
SWM048603	2/24/2015	$33,376.00
SWM047984	1/18/2015	$13,680.00
SWM049185	4/18/2015	$50,238.00
SWM050982	10/10/2015	$17,100.00
SWM043643	10/16/2013	$39,606.00
SWM049830	6/17/2015	$39,402.00
SWM044359	1/10/2014	$8,859.38 & Sec 20 $12,500
SWM046985	9/10/2014	$10,260.00

Payee Listing	
Auto Liability	$20,267.96
General Liability	$72,826.37
Property	$112,389.01
Workers Compensation	$839,119.06

D&H Expenses	
	$20,550.88

13. A motion to approve items A through D on the agenda; as well as items discussed in Closed Executive Session was made by Jesse Landon and seconded by Bill Eagen. A roll call vote was taken and the motion passed unanimously.

14. Adjournment

Motion to adjourn the meeting was made, seconded and passed.
The meeting was adjourned at 12:23 pm.

The next meeting will be the Reorganization Meeting held on Thursday, February 2, 2017 at the Olde Mill Inn, Basking Ridge, NJ.

Respectfully submitted,

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Authorized Signature