

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

October 20, 2020

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting via video/conference call. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:35 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Rich Phelan, Vice Chairman (Town of Clinton) – Present
William Eagen, Secretary (Jefferson Township) – Present
George Kallert (Weehawken Township) – Absent
Kevin Sluka (Somerville Borough) – Present
Maryellen Brennan (Springfield Township) – Absent
Matt Hall (Borough of Washington) – Present

Alternate Executive Committee

Robin Collins (Chester) – Present (arrived at 11:19am)
Jamie Cryan, (Cranford) – Present
Brett Radi (Manville) – Absent

Also Present:

Caroline J. Conboy, Fund Administrator
Moiria Kenah, Office of the Administrator
Mary Ann Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, Office of the Administrator
Richard Cushing, Gebhardt & Kiefer, P.C.
Wayne Dietz, D&H Alternative Risk Solutions
Richard Hazard, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
Missy Pudimott, Medlogix
Lindsay Travali, Acrisure

2. Secretary's Report

Approval of the September 15, 2020 Executive Committee Meeting Minutes, Open and Closed Executive Committee Meeting Minutes. A motion to approve the September 15, 2020 Executive Committee, Open Executive and Closed Executive Committee Meeting Minutes was made by Matt Hall and seconded by Rich Phelan. Jamie Cryan and Kevin Sluka abstained.

3. Treasurer's Report

a) Bill List- October 20, 2020

The October 20, 2020 Bill List was presented totaling \$1,765,387.14
Motion to approve the October 20, 2020 Bill List was made by Bill Eagen and seconded by Matt Hall. A roll call vote was taken, and the motion passed unanimously.

b) **Treasurer's Report as of August 31, 2020 was reviewed.**

Motion to approve and accept the August 31, 2020 Treasurer's Report was made by Rich Phelan and seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports for September 2020 and RX Reports

Missy Pudimott advised the contract with Medlogix & Atlantic Health System is expected to be finalized in November. The Savings reported and Pharmacy reports included in the agenda kit were reviewed by Missy Pudimott.

B. Review of Claim Payments/Settlement Authorities

I. D&H Requests for WC Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
SWM068724-02	8/9/2019	11,070.00
SWM042424	5/17/2013	10,000.00
SWM033192	6/17/2010	40,844.62
SWM066846	3/8/2019	31,116.38

II. D&H Requests for AL Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
GCBYR072437	8/4/2020	30,000.00
GCIEF072750	8/19/2020	36,110.00
GCSAL072319	7/21/2020	11,836.65
GCSOM072854	8/23/2020	7,265.93
GCSPR072919	8/4/2020	17,983.00
GCWEE072700	8/4/2020	21,051.50

C. Review of Claims Management Reports:

The D&H new claim listings for WC and All Lines from 9/1/20 to 9/30/20 were reviewed.

- D. **Loss Control Report-** Bill Ruch reported the Snowplow Rodeo is being scheduled and there will be one held in Sussex County in November and one in Buena Vista Township in December. Loss control is working with Dr. John More and his team with rolling out a training for police officers called "Law Enforcement & Water Emergencies" The training will provide law enforcement officers with a template for developing and implementing legal operating guidelines that allow officers to make discretionary decisions when faced with a "go/no-go" decision on whether or not to effect a rescue in a waterway. October is National Cyber Security Month; loss control representatives are encouraging members to sign-up to receive weekly bulletins from the NJCCIC pertaining to cyber threats. Bill also advised its fire prevention month and members should be conducting fire drills for all facilities. Members should be checking portable fire extinguishers at their locations. The month of October is also distracted driving month; loss control continues to support driver safety training to all members.

Ivan Cohen stated that I-Core Systems was recognized by the National Safety Council with the "Excellence in Driver Safety Training Award" for 2019. Ivan

extended thanks to our training partners is Sussex County, Jefferson Township, Mount Holly Township and the City of Bridgeton for their efforts.

E. Administrator's Report

- Caroline Conboy congratulated Fund Attorney, Dick Cushing for a very notable achievement. Mr. Cushing was the recipient of the very first "Lifetime Achievement Award" that was presented by the Hunterdon County Bar Association. A copy of the announcement was included in the kit.
- State of NJ Assembly Bill #4805 was included in the kit for review. The bill requires certain insurers to disclose whether business interruption insurance policy provides for global virus transmission or pandemic coverage. In addition, it requires that insurers issuing business interruption insurance in NJ to notify the policyholder, within 30 days of the date of enactment of the bill, of whether the policy provides coverage for global virus transmission or pandemic coverage. While Statewide is not defined as an insurer, this is something the Fund may want to adhere to the requirement of the statute if the bill passes.
- A copy of an agreement with WellRithms was included in the kit. Ms. Conboy explained this is in connection with a WC bill that was non-negotiable with St. Lukes Hospital. Wayne Dietz advised this group could take the assignment of the bill and assume all liability. It will save the Fund approximately \$10k.
- In person safety meetings were attended at Springfield Twp., Sussex County, Long Branch, Lopatcong and Vernon Twp. Virtual Safety meetings were held and attended for Weehawken, Cranford, Peapack & Gladstone, Hightstown, Buena Vista & Port Republic.
- Caroline Conboy advised she delivered checks to Lopatcong & Harmony Township for their employee theft claims; the total amount was \$657,273.
- The administrator's office continues to work on the 2021 renewals. There are currently ten new business accounts being quoted.
- A news article was included in the kit for information and education. The article pertains to insurers involvement in civil rights settlements against law enforcement entities.

F. Safety Grants-

The following safety grants were presented by Bill Ruch:

Town of Clinton
Fredon Township
Hamburg Borough
Harmony Township
Town of Newton
West Amwell Township

A motion to approve the Town of Clinton, Fredon Township, Hamburg Borough, Harmony Township, Town of Newton and West Amwell Township Safety Grants as presented was made

by Kevin Sluka and seconded by Jamie Cryan. A roll call was taken. Rich Phelan abstained on the Town of Clinton and Tom Russo abstained on the Town of Newton.

5. Public Comment- None

6. Claim Approvals

Month Ending 9-30-2020

Auto Liability	\$14,268.39
General Liability	\$59,158.05
Property	\$88,333.83
Law Enforcement	\$30,753.42
Workers Compensation	\$550,413.50

D&H Expenses

Month Ending September 30, 2020 - \$16,777.35

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed in Executive Session was made by Matt Hall and seconded by Robin Collins. Roll call vote was taken, all in favor.

7. Closed Session

At 11:16 am a Motion to come out of Public Session and enter Closed Executive Session to discuss pending litigation was made by Rich Phelan and seconded by Kevin Sluka. The Executive Committee and Fund Professionals remained on the video/conference call. Public Session resumed at 11:20 am.

8. Adjournment

The next meeting of the Executive Committee will be held Tuesday November 17, 2020 and will be held remotely via video/conference call. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Matt Hall and seconded by Jamie Cryan. All in favor. The meeting was adjourned at 11:21 am.

Respectfully submitted,

Authorized Signature