

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

September 15, 2020

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting via video/conference call. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:34 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Rich Phelan, Vice Chairman (Town of Clinton) – Present
William Eagen, Secretary (Jefferson Township) –Present (arrived at 10:44 am)
George Kallert (Weehawken Township) – Absent
Kevin Sluka (Somerville Borough) – Absent
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Borough of Washington) – Present

Alternate Executive Committee

Robin Collins (Chester) – Present
Jamie Cryan, (Cranford) – Absent
Brett Radi (Manville) – Present

Also Present:

Caroline J. Conboy, Fund Administrator
Moiria Kenah, Office of the Administrator
Mary Ann Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, Office of the Administrator
Richard Cushing, Gebhardt & Kiefer, P.C.
Wayne Dietz, D&H Alternative Risk Solutions
Richard Hazard, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
Steven Armenti, Medlogix

2. Secretary's Report

Approval of the August 18, 2020 Executive Committee Meeting Minutes, and Closed Executive Committee Meeting Minutes. A motion to approve the August 18, 2020. Executive Committee and Closed Executive Committee Meeting Minutes was made by Maryellen Brennan and seconded by Matt Hall. Brett Radi abstained.

3. Treasurer's Report

a) Bill List- September 15, 2020

The September 15, 2020 Bill List was presented totaling \$379,258.24. Motion to approve the September 15, 2020 Bill List was made by Matt Hall and seconded by Rich Phelan. A roll call vote was taken, and the motion passed unanimously.

b) Treasurer's Report as of July 31, 2020 was reviewed.

Motion to approve and accept the July 31, 2020 Treasurer's Report was made by Rich Phelan and seconded by Maryellen Brennan. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports August 2020

The Medlogix Reports for August 2020 included in the agenda kit were reviewed by Steve Armenti.

B. Review of Claim Payment/Settlement Authorities

1. Medlogix Requests for Medical Bill Payment Authorization

Claim Number	Date of Loss	Payment Amount
SWM059723	8/1/2017	85,824.00

2. D&H Requests for WC Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
SWM045253	3/18/2014	38,430.00
SWM059260	6/22/2017	40,845.00
SWM040166	9/10/2012	6,480.00
SWM052684	2/2/2016	34,635.00
SWM041940	3/25/2013	7,073.62
SWM047650	10/26/2014	15,946.88
SWM038091	1/26/2012	8,442.00
SWM053803	4/5/2016	17,400.00
SWM021128	3/3/2006	49,060.00

3. D&H Requests for AL Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
GCPH1072139	3/1/2019	6,472.00
GCPH1072705-01	8/22/2020	5,919.62
GCVER072466	8/4/2020	9,522.00

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 8/1/20 to 8/31/20 were reviewed.

D. Loss Control Report- Bill Ruch reported that there are no extensions regarding PEOSHA and the towns need to get the required training done. Bill advised they are looking to schedule another Snowplow Rodeo and are currently looking into a town that will host this event. The Hazard Communications and Right to Know surveys are due by November 15th. The loss control consultants are working with towns so that they can get their annual safety meetings done. Bill also advised they are still getting requests for specific language for members to include in their facility agreements regarding COVID 19.

E. Administrator's Report

- Caroline Conboy advised an amendment has been added to the Insurance Management Service and Advisory Agreement per the Resolution that was done at the August meeting.
- The RFQ's have been issued for the professional contracts that are up for renewal as of 1/1/2021.
- The Excess WC, Auto Liability, General Liability and Law Enforcement Liability have been submitted for renewal quotes. The Property coverage has been submitted to the market, after execution of Fund NDAs.
- Caroline Conboy advised she has attended several in person Safety Meetings that all went well.
- Milliman's actuary report for the certification of distribution of surplus for the 1995 Fund year was received and has been submitted to the State of NJ for approval. Ms. Conboy noted that if there is no response within 30 days its deemed approved.
- Caroline mentioned that Governor Murphy signed the bill that was passed that makes claims for COVID-19 made by essential workers, including municipal workers, presumptively compensable. It will be retroactive back to March 9, 2020 and automatically presumed to originate from a work event for anyone providing a benefit to a the safety of the public.

F. Amendment to Insurance Management Service and Advisory Agreement

A motion to amend the Insurance Management Service Agreement was made by Bill Eagen and seconded by Rich Phelan. A roll call was taken, all in favor.

G. Safety Grants-

The following safety grants were presented by Bill Ruch:

Allamuchy Township
Buena Vista Township
Byram Township

Moira Kenah asked Bill Ruch to clarify each grant applications eligibility regarding WC & AL. Bill Advised Allamuchy's grant is eligible for WC, Buena Vista is eligible for the AL and Byram Township's grant application applies to both WC & AL.

A motion to approve Allamuchy Township, Buena Vista Township & Byram Township Safety Grants as presented was made by Rich Phelan and seconded by Robin Collins. A roll call was taken, all in favor.

5. Public Comment- None

6. Open Executive Session

Open Session began at 11:01 am and ended at 11:08 am.

7. Claim Approvals

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed in Executive Session was made by Matt Hall and seconded by Robin Collins. Roll call vote was taken, all in favor.

8. Closed Session

At 11:09 am a Motion to come out of Public Session and enter into Closed Executive Session to discuss pending litigation was made by Maryellen Brennan and seconded by Bill Eagen. The Executive Committee and Fund Professionals remained on the conference call. Public Session resumed at 11:36 am.

10. Adjournment

The next meeting of the Executive Committee will be held Tuesday October 20, 2020 and will be held remotely via conference call. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Rich Phelan and seconded by Bill Eagen. All in favor. The meeting was adjourned at 11:36 am.

Respectfully submitted,

Authorized Signature