



## STATEWIDE INSURANCE FUND

A JOINT INSURANCE FUND SERVING NEW JERSEY'S COMMUNITIES SINCE 1994

ONE SYLVAN WAY  
PARSIPPANY, NJ 07054

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### **Executive Committee Reorganization Meeting Tuesday, February 16, 2021 AGENDA**

#### **1) Call to Order**

##### **Statement of Adequate Notice to be read by the Chairman:**

"Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to the newspapers and filed with the clerks of the officials members in accordance with Chapter 231 of the Public Laws of 1975".

#### **2) Roll Call of the Executive Committee**

#### **3) Secretary's Report**

- a. Approval of the December 15, 2020 Executive Committee Meeting Minutes and Closed Executive Meeting Minutes.

#### **4) Treasurer's Report**

- a. February 16, 2021 Bill List
- b. Treasurer's Report as of December 31, 2020

#### **5) 2021 Fund Year Resolutions and Certifications**

##### **1. Resolutions**

- a. Resolution EC #21-1 Appointing Fund Attorney
- b. Resolution EC #21-2 Appointing Special Counsel
- c. Resolution EC #21-3 Appointing Defense Attorneys
- d. Resolution EC #21-4 Appointing Auditor
- e. Resolution EC #21-5 Appointing Actuary
- f. Resolution EC #21-6 Designating Certifying and Approving Officer
- g. Resolution EC #21-7 Permitting Administrator to Authorize Claims
- h. Resolution EC #21-8 Appointing Agent for Service of Process
- i. Resolution EC #21-9 Authorizing Cash Management Plan
- j. Resolution EC #21-10 Regarding Interest on Past Due Assessments
- k. Resolution EC #21-11 Authorizing Signatures
- l. Resolution EC #21-12 Designating Depositories for Funds
- m. Resolution EC #21-13 Establishing Trust Fund
- n. Resolution EC #21-14 Establishing Claim Fund and Administrative Accounts
- o. Resolution EC #21-15 Designating Newspapers
- p. Resolution EC #21-16 Awarding Polices/Contract for Coverages Afforded by the Fund
- q. Resolution EC #21-17 Authorizing Signatures for Purchase of CDs
- r. Resolution EC #21-18 Appointing Administrative Consultant
- s. Resolution EC #21-19 Appointing A Public Agency Compliance Officer
- t. Resolution EC #21-20 Amending Meeting Dates for 2021
- u. Resolution EC #21-21 Appointing Risk Management Consultants-Fair
- v. Resolution EC #21-22 Appointing Risk Management Consultants- Non-Fair
- w. Resolution EC #21-23 Appointing TPA for AL, WC and Law Enforcement Liability Claims
- x. Resolution EC #21-24 Appointment of Independent Claim Vendors

- y. Resolution EC #21-25 Appointing Investment Committee
- z. Resolution EC #21-26 Authorizing Extension of Contract with Meyner Center
- aa. Resolution EC #21-27 Authorizing Extension of Contract with Enquiron
- bb. Resolution EC #21-28 Appointing Safety and Loss Control Providers
- cc. Resolution EC #21-29 Adopting Risk Management Plan
- dd. Resolution EC #21-30 Authorizing Extension of Pivot Point Agreement
- ee. Resolution EC #21-31 Appointing Defense Attorneys Non Fair
- ff. Resolution EC #21-32 Appointing Special Counsel Coverage
- gg. Resolution EC #21-33 Resolution of Appreciation for George Kallert
- hh. Resolution EC #21-34 Resolution of Appreciation for Richard Phelan

**2. Certifications**

- a. EUS Certification            Auto, General Liability Insurance & Law Enforcement Liability
- b. EUS Certification            Boiler & Machinery Insurance
- c. EUS Certification            Crime Insurance
- d. EUS Certification            Cyber Liability Insurance
- e. EUS Certification            Environmental Impairment Liability Insurance
- f. EUS Certification            Environmental Liability and UST
- g. EUS Certification            Excess Cyber Liability
- h. EUS Certification            Excess Environmental
- i. EUS Certification            Excess Workers' Compensation Insurance
- j. EUS Certification            JIF Crime Insurance
- k. EUS Certification            JIF E&O Insurance
- l. EUS Certification            JIF Package Insurance
- m. EUS Certification            Non-Owned Aircraft Insurance
- n. EUS Certification            Professional POL EPL
- o. EUS Certification            Professional LE
- p. EUS Certification            Property Insurance
- q. EUS Certification            Public Officials and Employment Practices Insurance
- r. EUS Certification            Umbrella Insurance
- s. EUS Certification            Workers Compensation Insurance
- t. EUS Certification            Administrative Consultant
- u. EUS Certification            Appointment of Administrator
- v. EUS Certification            Managed Care Organization
- w. EUS Certification            Safety and Loss Control
- x. EUS Certification            TPA WC, AL & LE
- y. EUS Certification            Treasurer
- z. Certification                 Sufficiency of Funds

- 3. Resolution EC #21-35 Authorizing the Transfer of Funds  
Resolution EC #21-36 Amending Fund Year 2021 Budget

**6) Discussion Items**

- a. Medlogix Savings Report December 2020
- b. Review of Claim Payment/Settlement Authorities
  - a) Medlogix Payment Authorizations
    - (1) SWM022714 Mount Holly Township
    - (2) SWM057427 Borough of Somerville (3)
    - (3) SWM073764 Vernon Township
  - b) WC Payment Authorizations
    - (1) SWM066869 City of Bridgeton
    - (2) SWM067659 Hardyston Township

- (3) SWM061080 Long Branch City
- (4) SWM069825 Lopatcong Township
- (5) SWM066036 Town of Phillipsburg
- (6) SWM062968 Town of Phillipsburg
- (7) SWM060705 Vernon Township

**c) AL Payment Authorizations**

- (1) GCBRI073990 City of Bridgeton
- (2) GCHIL073503 City of Hillside
- (3) GCLBR073624 City of Long Branch
- (4) GCJEF073552 Jefferson Township
- (5) GCMAN074071 Manville Borough
- (6) GCPHI073865 Town of Phillipsburg
- (7) GCSEC74295 Sussex County
- (8) GCTEW073310 Tewksbury Township

**c. Review of Claims Management Reports**

- a) D&H New Claims Listing for All Lines (12-1-20 to 12-31-20) & (1-1-21 to 1-31-21)**
- b) D&H New Claims Listing for WC (12-1-20 to 12-31-20) & (1-1-21 to 1-31-21)**

**d. Loss Control Specialist Report**

**e. Administrator's Report**

**7. Public Comment**

**8. Open Executive Session**

**Subrogation Compromise- City of Bridgeton**

**9. Approvals**

- a) Motion approving Bill Authorizations**
- b) Motion approving Settlement Authorities**
- c) Motion approving Payee Listings December 2020 & January 2021**
- d) D&H Expenses -January 2021**

**10. Closed Executive Session**

- a) Cornman v. City of Long Branch**
- b) Torres v. Cranford Township**
- c) Jakucyk v. Phillipsburg Town**
- d) Bryam Township 2020 SIF Grant**

**11. Motion to Adjourn**

The next meeting will be held on Tuesday, March 16, 2021.