

# **STATEWIDE INSURANCE FUND**

*One Sylvan Way, Parsippany, NJ 07054*

**August 8, 2019**

## **Executive Committee Meeting Minutes**

1. Call to Order and Roll Call:  
The meeting was called to order by Thomas S. Russo, Jr. at 10:40 am at One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Thomas S. Russo, Jr: "Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to the newspapers and filed with the clerks of the officials members in accordance with Chapter 231 of the Public Laws of 1975."

### Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present  
Rich Phelan, Vice Chairman (Town of Clinton) - Present  
William Eagen, Secretary (Jefferson Township) – Present  
George Kallert (Township of Weehawken) – Present  
Kevin Sluka (Borough of Somerville) – Present  
John Hatzelis (Sussex County MUA) – Absent  
Maryellen Brennan (Springfield Township) –Present

### Alternate Executive Committee

Michele Hovan (Borough of Hopewell) – Absent  
Peter DeBoer, (Washington Township) – Absent  
Matthew Hall (Borough of Washington) – Absent

### Also Present:

Caroline J. Conboy, Fund Administrator  
Maira Kenah, Office of the Administrator  
MaryAnn Leuthe, Office of the Administrator  
Leslie Parikh, Gebhardt & Kiefer, P.C.  
Ivan Cohen, I-Core System, Inc.  
Bill Ruch, PMA  
John Matthews, PMA  
Missy Pudimott, Medlogix  
Sue Hammer, D&H Alternative Risk Solutions, Inc.  
Mary Ann Maitilasso, D&H Alternative Risk Solutions, Inc.  
Marvin Lustbader, Samuel Klein and Company  
Rich Duthie, Pinnacle Risk

2. Secretary's Report
  - a) July 11, 2019 Loss Control Meeting Minutes
  - b) July 11, 2019 Executive Committee and Executive Session Meeting Minutes.

Approval of the July 11, 2019 Meeting Minutes- Motion to approve the Loss Control meeting minutes, Executive Committee and Executive Session meeting Minutes was made by Bill Eagen and seconded by Rich Phelan and passed unanimously. Kevin Sluka and George Kallert abstained.

3. Treasurer's Report
  - a) The August 8, 2019 Bill List was presented totaling \$386,761.31. Motion to approve the Bill List was made by Rich Phelan and seconded by George Kallert. A roll call vote was taken, the motion passed unanimously.

b) Treasurer's Report as of June 30, 2019 was presented by Marvin Lusbader. A motion to accept the Treasurer's Report was made by George Kallert and seconded by Bill Eagen. A roll call vote was taken, the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Report – July 2019

The report included in the agenda kit was reviewed by Missy Pudimott. Missy mentioned they have a new PPO, Atlantic Neuro that will offer more options for surgeries at Morristown Memorial and they are working on recruiting Oncologists into the Network. She will keep the Fund advised.

B. Administrator's Report

- The 2019 Coverage Manuals were issued and emailed members and RMC's.
- The submission for the Excess Property coverage has been submitted to the market for quotes.
- The Administrator's office is currently scheduling meetings with underwriting carrier partners for the 2020 Fund year.
- A Loss Control planning meeting will be scheduled for the first week of September.
- Safety Meetings have been attended.

C. Safety Grant

Ivan Presented the Safety Grant for Fredon Township, The Executive Committee approved the grant based on a contingency as discussed in the Loss Control Safety meeting. The grant is approved, however payment will not be made until the IT webinars are completed by the town and they have until June of 2020. A motion was made by Rich Phelan and Seconded by Bill Eagen and roll call was taken.

5. Public Comment -None

6. There was nothing for Open Session, motion to go into Closed Session was made at 10:47 am by Maryellen Brennan and seconded by George Kallert at 10:59 am. A motion to come out of Open Session and move into Closed Session to discuss pending litigation was made at 11:01am. Public Session resumed at 11:51 am.

7. Claim Approvals:

D&H AL Requests for Settlement &/or Payment Authorizations

<b>Claim Number</b>	<b>Date of Loss</b>	<b>Payment Amount</b>
GCSWA068053	6/13/2019	\$9,048.34
GCSWA068103	6/4/2019	\$35,810.00
GCSWA067633	4/8/2019	\$12,434.02
GCSWA063952	12/31/2017	\$11,601.81
GCSWA062615	3/7/2018	\$24,014.95
GCSWA063950	12/31/2017	\$8,112.68
GCSWA067573	5/12/2019	\$0.00
GCSWA057970	5/23/2019	\$0.00
054922-01	7/4/2016	\$8,941.05
GCSWA066219	1/23/2019	\$13,113.97
GCSWA067673	5/17/2019	\$7,672.97

Medlogix WC Request for Medical Bill Payment Authorizations

<b>Claim Number</b>	<b>Date of Loss</b>	<b>Payment Amount</b>
SWM058282	12/10/2014	\$70,000.00
SWM066688	2/25/2019	\$50,280.00
SWM068015	6/18/2019	\$23,006.81

D&H WC Requests for Settlement &/or Payment Authorizations

<b>Claim Number</b>	<b>Date of Loss</b>	<b>Payment Amount</b>
SWM061331	12/25/2017	\$12,637.13
SWM062490	3/29/2018	\$9,489.00
SWM058781	5/15/2017	\$13,742.00
SWM040553	10/20/2012	\$42,108.00
SWM053255	3/8/2016	\$96,200.00

Claim Payee Listings

Month Ending 7-31-2019

Auto Liability	\$25,637.27
General Liability	\$113,377.66
Property	\$88,793.60
Law Enforcement	\$30,924.06
Workers Compensation	\$559,726.30

D&H Expenses

Month Ending July 31, 2019 - \$15,925.38

Motion for the approval of payment authorizations, payee listings, and settlement authorities discussed in open session and closed executive session was made by George Kallert and seconded by Kevin Sluka and passed unanimously. Roll call was taken.

8. **Adjournment**

Motion to adjourn the meeting was made by Bill Eagen and seconded by Rich Phelan. All in favor. The meeting was adjourned at 11:54 am. The next meeting will be held on Thursday September 12, 2019.

Respectfully submitted,

\_\_\_\_\_  
Authorized Signature