

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

February 8, 2022

EXECUTIVE COMMITTEE FEBRUARY 8, 2022 MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting via Video/Conference Call. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 12:33 pm.

2. Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chair (Borough of Somerville)- Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Borough of Washington) – Present
Robin Collins (Township of Chester)-Present
Jamie Cryan (Township of Cranford) -Present

Alternate Executive Committee

Rich Phelan (Town of Clinton) – Absent
Robert Bengivenga (Town of Phillipsburg) – Present
Peter DeBoer (Township of Washington)-Absent

Also Present:

Caroline J. Conboy, Fund Administrator
Maira Kenah, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Mary Ann Leuthe, Office of the Administrator
Bill Ruch, Office of the Administrator
David Burkenbush, Office of the Administrator
Richard Cushing, Gebhardt & Kiefer, P.C.
Wayne Dietz, D&H Alternative Risk Solutions
Sue Hammer, D&H Alternative Risk Solutions
Lynn Stickle, D&H Alternative Risk Solutions
Richard Hazard, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
Missy Pudimott, Medlogix

3. Secretary's Report

Approval of the December 21, 2021, Executive Committee Meeting Minutes and Closed Executive Committee Meeting Minutes. Motion to approve the December 21, 2021 Executive Committee and Closed Executive Committee Meeting Minutes was made by Kevin Sluka and seconded by Matthew Hall. All in favor.

4. Treasurer's Report

a) Bill List- February 8, 2022

The February 8, 2022 Bill List was presented totaling \$13,822,106.89

Motion to approve the Bill List was made by Kevin Sluka and seconded by James Cryan. A roll call vote was taken, the motion passed unanimously.

b) Treasurer's Report as of December 31, 2021 was reviewed.

Motion to approve and accept the December 31, 2021 Treasurer's Report was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken. The motion passed unanimously.

5. 2022 Fund Year

1. Resolutions

- a. Resolution EC #22-1 Appointing Fund Attorney
- b. Resolution EC #22-2 Appointing Special Fund Counsel
- c. Resolution EC #22-3 Appointing Defense Attorneys
- d. Resolution EC #22-4 Appointing Auditor
- e. Resolution EC #22-5 Appointing Actuary
- f. Resolution EC #22-6 Designating Certifying and Approving Officer
- g. Resolution EC #22-7 Permitting Administrator to Authorize Claims
- h. Resolution EC #22-8 Appointing Agent for Service of Process
- i. Resolution EC #22-9 Authorizing Cash Management Plan
- j. Resolution EC #22-10 Regarding Interest on Past Due Assessments
- k. Resolution EC #22-11 Authorizing Signatures
- l. Resolution EC #22-12 Designating Depositories for Funds
- m. Resolution EC #22-13 Establishing Trust Fund
- n. Resolution EC #22-14 Establishing Claim Fund and Administrative Accounts
- o. Resolution EC #22-15 Designating Newspapers
- p. Resolution EC #22-16 Authorizing Signatures for Purchase of CDs
- q. Resolution EC #22-17 Appointing Administrative Consultant
- r. Resolution EC #22-18 Appointing Public Agency Compliance Officer
- s. Resolution EC #22-19 Amending Meeting Dates for 2022
- t. Resolution EC #22-20 Appointing Risk Management Consultants- Non-Fair
- u. Resolution EC #22-21 Appointing Investment Committee
- v. Resolution EC #22-22 Appointing Special Counsel Non-Fair
- w. Resolution EC #22-23 Appointment Safety and Loss Control
- x. Resolution EC #22-24 Authorizing Contract of Insurance Excess WC
- y. Resolution EC #22-25 Authorizing Contract of Insurance Excess WC Midwest
- z. Resolution EC #22-26 Authorizing Contract of Insurance Excess Property
- aa. Resolution EC #22-27 Authorizing Contract of Insurance POL EPL
- bb. Resolution EC #22-28 Authorizing Contract of Insurance Environmental Liability
- cc. Resolution EC #22-29 Authorizing Contract of Insurance AL GL LE Reinsurance
- dd. Resolution EC #22-30 Authorizing Contract of Insurance Excess AL GL LE Prof
- ee. Resolution EC #22-31 Authorizing Contract of Insurance Excess AL GL LE AWAC
- ff. Resolution EC #22-32 Authorizing Contract of Insurance Excess POL EPL EL
- gg. Resolution EC #22-33 Authorizing Contract of Insurance Environmental Lia Evan
- hh. Resolution EC #22-34 Authorizing Contract of Insurance Boiler & Machinery
- ii. Resolution EC #22-35 Authorizing Contract of Insurance Excess Environmental
- jj. Resolution EC #22-36 Authorizing Contract of Insurance Crime
- kk. Resolution EC #22-37 Authorizing Contract of Insurance Aviation
- ll. Resolution EC #22-38 Authorizing Contract of Insurance Cyber
- mm. Resolution EC #22-39 Appointing Treasurer
- nn. Resolution EC #22-40 Appointing Administrator
- oo. Resolution EC #22-41 Appointing TPA
- pp. Resolution EC #22-42 Authorizing Contract of Insurance Prof Employed Lawyers
- qq. Resolution EC #22-43 Authorizing Contract of Insurance BOP JIF
- rr. Resolution EC #22-44 Authorizing Contract of Insurance Bond JIF
- ss. Resolution EC #22-45 Authorizing Contract of Insurance POL EPL Ironshore

2. Certifications

- a. EUS Certification Auto, General Liability & Law Enforcement Liability Reinsurance
- b. EUS Certification Boiler & Machinery Insurance
- c. EUS Certification Crime Insurance

- d. EUS Certification Cyber Liability Insurance
- e. EUS Certification Environmental Impairment Liability Insurance
- f. EUS Certification Environmental Liability Evanston
- g. EUS Certification Excess Environmental
- h. EUS Certification Excess Workers' Compensation Insurance
- i. EUS Certification JIF Crime Insurance
- j. EUS Certification JIF E&O Insurance
- k. EUS Certification JIF Package Insurance
- l. EUS Certification Non-Owned Aircraft Insurance
- m. EUS Certification Public Officials and Employment Practices
- n. EUS Certification Excess Property Insurance
- o. EUS Certification Public Officials and Employment Practices Ironshore
- p. EUS Certification Excess AL GL LE POL EPL Great American
- q. EUS Certification Workers Compensation Insurance MW
- r. EUS Certification Excess POL EPL EL Evanston
- s. EUS Certification Excess AL GL LE AWAC
- t. EUS Certification Administrative Consultant
- u. EUS Certification Appointment of Administrator
- v. EUS Certification Safety and Loss Control
- w. EUS Certification Treasurer
- x. EUS Certification TPA
- y. Certification Sufficiency of Funds

Mr. Russo proposed that Resolutions 1-45 and Certifications a-y listed above be voted on via consent agenda and asked if there were any items to be pulled for discussion. A motion to approve Resolutions A through SS was made by Kevin Sluka and seconded by Jamie Cryan and a roll call vote was taken. The motion passed unanimously. A motion was made to approve Certifications items a-y was made by Bill Eagen and seconded by Maryellen Brenan. Roll call was taken, the motion passed unanimously.

6. Discussion Items

- a) Medlogix Savings Report December 2021. The Medlogix reports included in the agenda kit was reviewed by Missy Pudimott. Missy advised there are currently 31 open Covid claims.
- b) Review of Claim Payment/Settlement Authorities

Medlogix Requests for Medical Bill Payment Authorizations

Claim Number	Date of Loss	Payment Amount
SWM046164	6/23/2014	\$23,112.50
SWM077892	12/7/2021	\$116,302.80
SWM077810-01	12/7/2021	\$24,820.26
SWM058039	3/13/2017	\$37,222.43

D&H Requests for WC Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
SWM068946	9/4/2019	\$10,000.00
SWM036699	8/28/2011	\$12,500.00
SWM068455	6/10/2019	\$32,028.00
SWM070377	1/2/2020	\$11,340.00
SWM068040	6/20/2019	\$11,623.50

D&H Requests for AL Settlement &/or Payment Authorizations

GCHAC078428-02	1/16/2022	\$6,713.18
GCLB077930	8/2/2021	\$8,400.00
GCWEE077601	11/9/2021	\$8,226.93
GCWEE77811	12/5/2021	\$10,066.04

c) Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 12/1/21 to 12/31/21 were reviewed.

- d) Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill Ruch advised he recently attended a PEOSHA meeting and included in the kit was a list of most frequently cited standards for members to use a checklist to help assure they are following PEOSHA requirements. Safety and Loss control put out a bulletin as a reminder for members to run motor vehicle records for employees to make sure license drivers are in good standing record. An OSHA 300 bulletin was sent out to members to remind them the logs need to be posted by department. Bill Ruch advise he was asked to do an Ethics training in Atlantic City at the Annual Municipal Clerks Conference next month. A request was made for the Fund to do a sponsorship in the amount of \$500. A Motion to approve the sponsorship in the amount of \$500.00 was made by Robin Collins and second by Maryellen Brennan. A roll call was taken. All in favor.

Bill welcomed David Burkenbush and stated Dave has started working with him. Dave been out doing trainings and he is happy to have him on board.

- d) Administrator's Report-Caroline Conboy gave an update on the insurance placement that was not finalized as of the last meeting. The excess property coverage premium significantly increased mainly due to hurricane IDA claims. Caroline stated she has a meeting scheduled with the property adjuster and Chubb's outside consultants to try and resolve any outstanding issues. The Fund secured a buffer layer of coverage over the POL & EPL to meet the umbrella attachment point. The nature of the market is very hard and competitive for the excess and cyber coverages.

Caroline advised she attended nine settlement conferences/mediations since the last meeting. She will discuss more in closed session.

Caroline advised the regulatory filings checklist was included in the kit and explained it's information that is done on the administrative side for reporting to the Department of Banking and Insurance. This will be included in the kits going forward.

Included in the kit for information purposes was the New Jersey legislation regarding the expansion of compensability of parking lot injuries and information concerning the resumption of the Public Health Emergency declaration.

7. Public Comment

There was no public comment.

8. Open Executive Session

9. Approvals

A motion of approval of payment authorizations, payee listings, and settlement authorities discussed as discussed in Executive Session was made by Matthew Hall and seconded by Jamie Cryan and passed. Roll call was taken. All in favor.

At 1:25 pm, a Motion to come out of Public Session and enter Closed Executive Session to discuss pending litigation and contract negotiations was made by Kevin Sluka and seconded by Bill Eagen. Maryellen Brennan left the video meeting at 1.25pm Public session resumed at 2:04 pm.

10. Closed Executive Session

11. Resolution was made to authorize the actions and settlements made in closed session. A motion was made by Bill Eagen and seconded by Kevin Sluka. A roll call was taken.

12. Motion to Adjourn

The next meeting of the Executive Committee will be held in person on Thursday, March 17, 2022
The meeting will begin at 10:30 am.

Motion to adjourn the meeting was made by Matthew Hall and seconded by Jamie Cryan. All in favor. The meeting was adjourned at 2:06 pm.

Respectfully submitted,

Authorized Signature