

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

March 14, 2019

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the 8 Campus Drive, Parsippany, NJ. The Statement of Adequate Notice was read by Vice Chairman Rich Phelan. The Executive Committee meeting began at 10:42 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Absent
Rich Phelan, Vice Chairman (Town of Clinton) – Present
William Eagen, Secretary (Jefferson Township) – Present
George Kallert (Weehawken Township) – Present
John Hatzelis (Sussex County MUA) – Present
Kevin Sluka (Somerville Borough) – Present
Maryellen Brennan (Springfield Township) – Present

Alternate Executive Committee

Michele Hovan (Borough of Hopewell) – Absent
Peter DeBoer, (Washington Township) – Absent
Matthew Hall (Borough of Washington) – Present

Also Present:

Caroline J. Conboy, Fund Administrator
Moira Kenah, Office of the Administrator
Hannah Brudnicki, Office of the Administrator
Mary Ann Leuthe, Office of the Administrator
Leslie Parikh, Gebhardt & Kiefer, P.C.
Wayne Dietz, D&H Alternative Risk Solutions
Mary Ann Maitilasso, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
David Weightman, PMA Group
Bill Ruch, PMA Group
John Matthews, PMA Group
Missy Pudimott, Medlogix
Danielle Voda, Fairview Insurance Agency

2. Secretary's Report

- a) February 7, 2019 Fund Commissioners Reorganization Meeting Minutes
Motion to approve the February 7, 2019 Fund Commissioners Reorganization Meeting Minutes was made by Maryellen Brennan and seconded by Bill Eagen. All in favor.

- b) February 7, 2019 Executive Committee and Executive Session Meeting Minutes
Motion to approve the February 7, 2019 Executive Committee, Open Session, and Closed Session Meeting Minutes was made by John Hatzelis and seconded by George Kallert. All in favor.

3. Treasurer's Report

a) Bill List-March 14, 2019

The March 14, 2019 Bill List was presented totaling \$432,411.58. The Treasurer's Report as of January 31, 2019 was reviewed. Motion to approve the Bill List and Treasurer's Report as included in the kit was made by Maryellen Brennan and seconded by Matt Hall. A roll call vote was taken, the motion passed unanimously.

4. Discussion Items

a) Medlogix Savings Report for January & February 2019

The Medlogix reports included in the agenda kit were reviewed by Missy Pudimott.

b) Administrator's Report

- Caroline Conboy noted that she has been working with PMA with respect to the initial Safety Meetings with members. She stated that everything is going well and she appreciates the work they are doing with the member towns.
- Ms. Conboy advised there will be some changes made to the memorandum of coverage based on a review by Markel.
- The Fund's audit is scheduled for the week of May 5th, 2019 with Suplee, Clooney & Co.
- Willis Towers Watson, Risk managers, submitted a COI for Professional E&O coverage, however it did not meet the requirements set forth by the Fund regarding their A.M. Best rating. The coverage is provided by Stone Mountain, which is a captive insurer owned by Willis. A motion to approve the acceptance of the certificate and coverage was made by John Hatzelis and seconded by George Kallert Roll call was taken, the motion passed unanimously.

c) Senate Bill #S-477

Bill S-477 proposes to remove the statute of limitations for sexual abuse civil lawsuits. The NJ League of Municipalities is opposing bill. If this bill passes it would open SIF up to long term claims with no statute of limitation as SIF coverage for these matters is claims made. The Executive Committee agreed to support the League of Municipalities position, but feel it is important to be sensitive to the issue and the need to protect victims as well as fund members.

d) Resolution EC19-28 Extending Contract with Meyner Center

Motion was made to extend the contract with Meyner Center by John Hatzelis and seconded by Bill Eagen. Roll call was taken, all in favor.

e) Resolution EC19-29 Amending Fund Year 2019 Budget

Motion was made to amend the 2019 Fund Year budget by George Kallert and seconded by Matt Hall. Roll call was taken, all in favor.

f) Resolution EC19-30 Amending Fund Year 2018 Budget

Motion was made to amend to 2018 Fund Year Budget by Bill Eagen and seconded by Matt Hall. Roll call was taken, all in favor.

5. Public Comment

There was no public comment.

6. Open Executive Session

Open Executive Session began at 11:01 am. A motion to come out of Open Session and move into Closed Session to discuss pending litigation was made at 11:06 am. Public Session resumed at 11:35 am.

7. Claim Approvals

D&H AL Requests for Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
057021	12/20/2016	\$10,236.38
GCSWA066408	2/2/2019	\$6,540.00
GCSWA066409	1/31/2019	\$5,592.11
GCSWA066577	2/12/2019	\$9,107.00
GCSWA066651	2/19/2019	\$21,793.00
GCSWA066444	2/7/2019	\$5,433.85
GCSWA065609	11/23/2018	\$9,656.68
GCSWA066275-01	1/12/2019	\$25,892.00
GCSWA066275-03	1/12/2019	\$7,680.39

Medlogix Requests for Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
SWM065118	10/9/2018	\$21,957.36
SWM047622	12/3/2014	\$96,709.25

D&H WC Requests for Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
SWM053106	2/24/2016	\$15,000.00
SWM046164	6/23/2014	\$46,262.14
SWM059824	8/9/2017	\$16,939.13
SWM055813	9/11/2016	\$35,796.00
SWM058056	3/17/2017	\$22,778.25
SWM054880	6/29/2016	\$6,960.00
SWM055595	8/24/2016	\$79,170.00
SWM060316	9/25/2017	\$24,894.00
SWM030173	6/20/2009	\$5,456.59
SWM056756	11/19/2016	\$13,920.00

a) Motion Approving Bill Authorization

A motion to approve payment authorizations as discussed was made by Bill Eagen and seconded by Matt Hall. Roll call was taken, all in favor.

b) Motion Approving Settlement Authorities

A motion to approve settlement authorities as amended was made by George Kallert and seconded by Maryellen Brennan. Roll call was taken, all in favor.

c) Motion Approving Payee Listings January & February

A motion to approve payee listings for January and February as included in the agenda kit was made by John Hatzelis and seconded by Matt Hall. Roll call was taken, all in favor.

d) Motion Approving D&H Expense – February 2019

A motion to approve D&H Expenses for February 2019 excluding subrogation fees as discussed was made by Matt hall and seconded by George Kallert. Roll call was taken, all in favor.

8. Adjournment

The next meeting of the Executive Committee will be held Thursday, April 11, 2019 at 8 Campus Drive, Entry Level Conference Room, Parsippany, NJ. The meeting will begin at 10:30AM. There will be a Safety Committee meeting beginning at 9:30 AM.

Motion to adjourn the meeting was made by Kevin Sluka and seconded by George Kallert. All in favor. The meeting was adjourned at 11:38 am.

Respectfully submitted,

Authorized Signature