

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

March 17, 2020

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting via conference call at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:30 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Rich Phelan, Vice Chairman (Town of Clinton) – Present
William Eagen, Secretary (Jefferson Township) – Present
George Kallert (Weehawken Township) – Present
Kevin Sluka (Somerville Borough) – Present
Maryellen Brennan (Springfield Township) – Absent
Matthew Hall (Washington Borough)- Present

Alternate Executive Committee

Robin Collins (Chester Township) – Absent
James Cyran, (Cranford Township) – Present
Brett Radi (Borough of Manville) – Absent

Also Present:

Caroline J. Conboy, Fund Administrator
Moiria Kenah, Office of the Administrator
MaryAnn Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Leslie Parikh, Gebhardt & Kiefer, P.C.
Theresa Laoudis, D&H Alternative Risk Solutions
Sue Hammer, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
Bill Ruch, PMA Group
John Matthews, PMA Group
Missy Pudimott, Medlogix
Lindsey Travali, Accrisure
Matt Lyons, Gebhardt & Kiefer, P.C.

2. Secretary's Report

- a) February 6, 2020 Fund Commissioners Reorganization Meeting Minutes
- b) February 6, 2020 Executive Committee and Executive Session Meeting Minutes
Motion to approve the February 6, 2020 Fund Commissioners Reorganization Meeting Minutes, Executive Committee and Executive Session Meeting Minutes was made by George Kallert and seconded by Rich Phelan. All in favor.

3. Treasurer's Report

- a) Bill List-March 17, 2020
The March 17, 2020 Bill List was presented totaling \$575,719.21 A motion to approve the bill list was made by Bill Eagen and seconded by Matt Hall. A roll call vote was taken, the motion passed unanimously.
- b) The Treasurer's Report as of January 31, 2020 was reviewed. Motion to approve the Bill List and Treasurer's Report was made by George Kallert and seconded by Matt Hall. A roll call vote was taken, the motion passed unanimously.

4. Discussion Items

- a) Medlogix Savings Report for January & February 2020.
Medlogix Bill Review Fund Year 2019 & Bill Review Jan & Feb. 2020.
The Medlogix reports were included in the kit and reviewed by Missy Pudimott.
- b) Administrator's Report
 - Caroline Conboy noted all is good and there have been many questions from members and RMC's. She has also attended many safety meetings.
 - There will be a special event training scheduled and held in the City of Long Branch.
- a) Resolution EC20-30 Authorizing the Transfer of Funds. A motion was made to authorize the transfer of funds by Rich Phelan and seconded by Matt Hall. A roll call vote was taken, all in favor.
- b) Resolution EC20-31 Amending Fund Year 2020 Budget. A motion was made to amend the 2020 Fund Year Budget by George Kallert and seconded by Bill Eagen. A roll call vote was taken, all in favor.

5. Public Comment

Caroline Conboy congratulated the Borough of Somerville and Kevin Sluka on receiving a citation form the State of New Jersey General Assembly for bringing honor and pride to the community as the recipient of the 2019 Safety Award by Statewide Insurance Fund.

6. Open Executive Session

There was no open executive session. A motion to go into Closed Session to discuss pending litigation was made at 10:42 am by Kevin Sluka and seconded by George Kallert. Public Session resumed at 11:44 am.

7. Claim Approvals

D&H AL Requests for Settlement &/or Payment Authorizations

| Claim Number | Date of Loss | Payment Amount |
|-----------------------|---------------------|-----------------------|
| GCSWA070653 | 1/24/2020 | 13,473.10 |
| GCSWA070842 | 2/8/2020 | 5,100.00 |
| GCSWA070897 | 2/11/2020 | 9,953.54 |
| GCSWA069873-02 | 11/18/2019 | 8,144.00 |

| | | |
|----------------|------------|-----------|
| GCSWA070718-01 | 1/14/2020 | 23,186.00 |
| GCSWA070129 | 12/2/2019 | 8,150.40 |
| GCSWA070249 | 10/15/2019 | 7,852.00 |

Medlogix Requests for Settlement &/or Payment Authorizations

| Claim Number | Date of Loss | Payment Amount |
|--------------|--------------|----------------|
| SWM068724 | 8/9/2019 | 35,568.33 |
| SWM040659 | 10/30/2012 | 40,000.00 |
| SWM040659 | 10/30/2012 | 31,185.43 |
| SWM068194 | 7/1/2019 | 33,636.65 |
| SWM068194 | 7/1/2019 | 20,132.50 |
| SWM068194 | 7/1/2019 | 39,277.00 |

D&H WC Requests for Settlement &/or Payment Authorizations

| Claim Number | Date of Loss | Payment Amount |
|--------------|--------------|----------------|
| SWM065161 | 10/12/2018 | 14,460.00 |
| SWM048573 | 2/28/2015 | Tabled |
| SWM059581 | 7/23/2017 | 7,500.00 |
| SWM063218 | 5/21/2018 | 28,118.00 |
| SWM060996 | 11/2/2017 | 25,703.38 |
| SWM039095 | 5/12/2012 | 8,442.00 |
| SWM058492-02 | 4/26/2017 | 15,000.00 |
| SWM061805 | 2/4/2018 | 31,080.00 |
| SWM058148 | 3/26/2017 | 8,783.25 |
| SWM060334 | 9/27/2017 | 34,638.00 |

A motion of approval of payment authorizations, payee listings, and settlement authorities discussed in Executive Session and D&H Expenses as of February 29, 2020 was made by George Kallert and Bill Eagen, Roll call was taken, all in favor.

8. Adjournment

The next meeting of the Executive Committee will be held on Tuesday April 21, 2020 at 10:30AM. There will be a Safety Committee meeting beginning at 9:30 AM. Motion to adjourn the meeting was made by Rich Phelan and seconded by George Kallert. All in favor. The meeting was adjourned at 11:46 am.

Respectfully submitted,

Authorized Signature