

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

April 21, 2022

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:40 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Borough of Washington) – Present
Robin Collins (Township of Chester) Present
Jamie Cryan, (Cranford Township)-Absent

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Peter DeBoer (Township of Washington) Absent
Robert Bengivenga (Town of Phillipsburg) Present-remote via video

Also, Present:

Caroline J. Conboy, Fund Administrator
Moira Kenah, Office of the Administrator
Mary Ann Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Burkenbush, SIF Safety & Loss Control
Leslie Parikh, Gebhardt & Kiefer, P.C.
Missy Pudimott, Medlogix
Theresa Laoudis, D&H Alternative Risk Solutions
Lynn Stickle, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
Lindsay Trivali, Acrisure, LLC
Amy Pieroni, Acrisure, LLC

2. Secretary's Report

Approval of the March 17, 2022, Executive Committee, Open Executive and Closed Executive Session Meeting Minutes. A motion to approve the March 17, 2022, Meeting Minutes was made by Kevin Sluka and seconded by Maryellen Brennan. All in favor, the motion passed unanimously.

3. Treasurer's Report

a) Bill List- April 21, 2022

The April 21, 2022, Bill List was presented totaling \$687,035.82. Motion to approve the April 21, 2022, bill List was made by Bill Eagen and seconded by Matt Hall. A roll call vote was taken, and the motion passed.

b) Treasurer's Report as of February 28, 2022, was included in the kit and reviewed by Joe Faccone of Samuel Klein & Company, LLP. There were no questions or comments.

Motion to approve and accept the February 28, 2022, Treasurer's Report was made by Kevin Sluka and seconded by Maryellen Brennan. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports March 2022

The Medlogix Reports for March 2022 included in the agenda kit were reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment Amount
SWM070581	1/19/2020	\$20,743.90
SWM078210-05	1/6/2022	\$42,278.25
SWM078210-05	6/6/2022	\$209,156.07
SWM077810-01	12/7/2021	\$239,683.55
SWM077810-01	12/7/2021	\$35,189.11
SWM071465	4/7/2020	\$43,128.00
SWM040226	8/1/2012	\$47,646.00
SWM068643	8/6/2019	\$19,372.50
SWM062086	4/10/2012	\$36,954.00
SWM044530	1/10/2014	\$26,521.75
SWM045611	4/24/2014	\$12,486.75
SWM050287	7/29/2015	\$32,888.00
SWM044694	2/9/2014	\$81,827.00
GCCAL079095	3/7/2022	\$28,815.51
GCCRA078884	1/29/2022	\$15,172.02
GCCRA077770	11/28/2021	\$9,390.00
GCCRA079074	2/28/2022	\$9,233.00
GCFLE077984-01	12/17/2021	\$25,564.49
GCH1G077349	9/18/2021	\$5,177.00
GCLPT078574	1/30/2022	\$16,919.00
GCNWT079186	3/12/2022	\$12,247.50
GCMNF076867-01	9/16/2021	\$13,547.31
GCPEA079204	3/12/2022	\$26,458.00
GCCOS075861	6/23/2021	\$37,041.16
GCSP0079387	4/1/2022	\$14,038.50
GCSEC079126	2/28/2022	\$16,218.50
MULTIPLE IDA Claims	9/1/2021	\$340,084.80

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 3/1/2022 to 3/31/22

D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill Ruch advised loss control representatives are focusing on playground safety for members and a check list will be provided to assist members. The Loss Control Representatives are available to assist members with the inspections. The 2022 Safety Grant applications have been sent to members. Bill and David presented a Cancer Reduction training at the Sussex County Fire Chief Association. Bill stated the attendance was good and the training was very well received. There was a discussion regarding Cannabis being legal and how currently there are no policies in place for employers to handle employees if they suspect they are under the influence at work.

E. Administrator's Report

- The Regulatory checklist was included in the kit for information only.
- Caroline Conboy advised she has attended several member Safety meetings with Bill Ruch.
- Cowbell the cyber carrier is working with Moira Kenah to help members access the dashboards and set up monitoring of the dashboards. Cowbell has been asked to provide a report to show the members that have been on the dashboard. Loss Control Representatives will be bringing up the dashboards at the Safety meetings. Kevin Sluka asked if Cowbell and the Borough's current vendor would be able to integrate since there is some overlap. Moira explained Cowbell isn't involve in training but more evaluating exposures, but that they are available to assist members.
- The office of the Administrator has started scheduling carrier meetings for the 2023 Fund year renewals. The Marketing process will begin in July.
- Caroline Conboy advised there is concern over the property valuations in terms of the Schedule of Values. Proposals will be presented next month to decide if appraisal should be done for all members.
- The 2022 Safety Grant Applications were sent out to members.
- David Burkenbush is working on redesigning the Logo for SIF and will be presented for consideration at next month's meeting.
- Caroline Conboy asked if the Executive Committee was interested in reserving a booth at the NJLM this November. The Executive Committee decided no booth would be reserved this year at the league.

F. Resolution EC22-48 Appointing of Independent Claim Vendors Non-Fair. A motion to approve Resolution EC22-48 was made by Matt Hall and seconded by Bill Eagen. A roll call was taken, the motion passed unanimously.

G. Resolution EC22-49 Amending Risk Management Program. Caroline Conboy explained the amendment was regarding the wind deductible. A motion to approve Resolution EC22-49 was made by Bill Eagen and seconded by Kevin Sluka. A roll call was taken, the motion passed unanimously.

H. Resolution EC22-50 Amending Fund Year 2022 Budget. A motion to approve Resolution EC22-50 was made by Maryellen Brennan and seconded by Matt Hall. A roll call was taken, the motion passed unanimously.

5. Public Comment- None

6. Open Executive Session

7. Claim Approvals

Claim Payee Listings

Month Ending 3-31-2022

Auto Liability	\$233,126.66
General Liability	\$52,275.23
Property	\$207,470.83
Law Enforcement	\$14,493.57
Workers Compensation	\$696,638.95

D&H Expenses
Month Ending March 31, 2022 - \$33,450.98

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Maryellen Brennan. Roll call vote was taken, all in favor. Tom Russo abstained on the Newton Claim GCNWT079186.

8. Closed Session

A Motion to come out of Open Executive Session and go into Closed Executive Session was made at 11:40 am by Kevin Sluka and seconded by Matt Hall. Public Session resumed at 12:06 pm.

9. Adjournment

The next meeting of the Executive Committee will be held Thursday May 19, 2022, in person at One Sylvan Way, Parsippany, NJ. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Maryellen Brennan and seconded by Matthew Hall. All in favor. The meeting was adjourned at 12:07 pm.

Respectfully submitted,

Authorized Signature