

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

August 18, 2022

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:39 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Borough of Washington) – Present
Robin Collins (Township of Chester) Present
Jamie Cryan, (Cranford Township)-Present

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Peter DeBoer (Township of Washington) Absent
Robert Bengivenga (Town of Phillipsburg) Absent

Also, Present:

Caroline J. Conboy, Fund Administrator
Mary Ann Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Burkenbush, SIF Safety & Loss Control
Richard Cushing, Gebhardt & Kiefer, P.C.
Missy Pudimott, Medlogix
Theresa Laoudis, D&H Alternative Risk Solutions
Lynn Stickle, D&H Alternative Risk Solutions-remote
Rick Hazard, D&H Alternative Risk Solutions-remote
Ivan Cohen, I-Core System, Inc.
Sandra Belgrave, Samuel Klein & Co.
Joe Faccione, Samuel Klein & Co.
Monica Orlando, Mansfield Township-arrived at 11:14 am
Rick Hazard, D&H Alternative Risk Solutions, via conference call
Tom Fitzpatrick, Fairview Insurance-remote
Tom Nrolewski, Assured Partners
Donald Scialano, PIA
Rich Duthie, Pinnacle
Steven Caggiano, Pinnacle
Lindsay Travali, Acrisure
Amy Peroni, Acrisure

2. Secretary's Report

Approval of the July 21, 2022, Executive Committee, Open Executive and Closed Executive Session Meeting Minutes. There is one correction that was noted the next meeting date should be August on the meeting minutes, correction will be made. A motion to approve the July 21, 2022, Meeting Minutes was made by Kevin Sluka and seconded by Jamie Cryan. All in favor.

3. Treasurer's Report

a) Bill List- August 18, 2022

The August 18, 2022, Bill List was presented totaling \$864,990.22. Motion to approve the August 18, 2022, bill List was made by Maryellen Brennan and seconded by Bill Eagen. A roll call vote was taken, and the motion passed.

- b) Treasurer’s Report as of June 30, 2022, was included in the kit and reviewed by Joe Faccone of Samuel Klein & Company, LLP. There were no questions or comments.

Motion to approve and accept the June 30, 2022, Treasurer’s Report was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports July 2022

The Medlogix Reports for July 2022 included in the agenda kit were reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment Amount
SWM077810-01	12/7/2021	\$42,319.55
SWM077810-01	12/7/2021	\$39,154.50
SWM040659	10/30/2012	\$35,085.00
SWM040659	10/30/2012	\$45,799.19
SWM062589	4/4/2018	\$23,384.34
SWM075298	4/30/2021	\$39,516.02
SWM075298	4/30/2021	\$44,898.12
SWM075298	4/30/2021	\$93,140.29
SWM073354	11/5/2020	\$30,789.02
SWM074999	3/29/2021	\$8,127.00
SWM069343	10/7/2019	\$54,168.00
SWM049308	4/16/2015	\$152,190.00
SWM053474	3/22/2016	\$39,720.00
SWM067965	6/17/2019	\$36,384.00
SWM057427	1/27/2017	\$247,365.00
SWM070504	1/13/2020	\$120,960.00
GCBRI080400	6/29/2022	\$7,283.09
GCFRK080515	5/27/2022	\$18,652.50
GCJEF080488	7/6/2022	\$5,198.38
IDA - Multiple	2/1/2022	\$202,851.00

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 7/1/2022 to 7/31/22 were reviewed.

- D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill Ruch advised Work Zone & Flagger Safety trainings are being done and noted member towns do not have the proper signage and/or are not equipped with enough signs. A Snowplow Rodeo is currently being planned to be held in North Jersey and a second will be in Central or South Jersey.

E. Administrator’s Report

- The Regulatory checklist was included in the kit for information only.
- The Administrator’s office has started the marketing process for the 2023 Renewal.
- Caroline Conboy advised that the appraisals are coming in from Asset Works. They are being done by County. Member schedules will be updated accordingly, and a

notice will be sent to members and Risk Managers for any locations added or adjusted.

- Caroline Conboy advised a quote for Railroad Liability coverage will be secured based on an issue that came up with NJ Transit with a member town that had a road within 50 feet of the railroad. If members have any contracts with NJ Transit, they should send them to the Fund for review.
- The Administrator's office is working on New Business and renewal meetings.
- The Executive Committee agreed that the Fund will be co-hosting a party with Medlogix at the NJLM in November.

F. Resolution EC#22-55 Amending Executive Committee Alternate

A motion to approve the Resolution EC22-55 Amending Executive Committee Alternate was made by Kevin Sluka and seconded by Jamie Cryan. Roll Call was taken, all in favor.

G. Resolution EC#22-56 Appreciation for Robert Bengivenga A motion to accept Resolution

EC#22-26 Appreciation of Robert Bengivenga was made by Matt Hall and seconded by Kevin Sluka. A roll call was taken, all in favor.

H. Safety Grants:

The following Safety Grants were reviewed by Bill Ruch:

- I. Buena Vista Township
- II. Newton Town
- III. Somerville Borough

A Motion to approve Safety Grants for Buena Vista Township, Newton Town and Somerville Borough was made by Jamie Cryan and seconded by Matt Hall. A roll call was taken, all in favor. Tom Russo abstained on the Newton Grant and Kevin Sluka abstained on Somerville.

5. Public Comment- None

6. Claim Approvals

Claim Payee Listings

Month Ending 6-30-2022

Auto Liability	\$35,332.00
General Liability	\$392,318.45
Property	\$295,800.24
Law Enforcement	\$16,925.53
Workers Compensation	\$429,536.93

D&H Expenses

Month Ending July 31, 2022 - \$18,205.68

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Jamie Cryan. A roll call vote was taken, all in favor.

7. Open Executive Session

A Motion to come out of Open Executive Session and go into Closed Executive Session was made at 11:34 am by Kevin Sluka and seconded by Maryellen Brennan. All in favor. Public Session resumed at 12:30 pm.

8. Closed Session

9. Adjournment

The next meeting of the Executive Committee will be held Thursday September 15, 2022, in person at One Sylvan Way, Parsippany, NJ. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Jamie Cryan and seconded by Maryellen Brennan. All in favor. The meeting was adjourned at 12:16 pm.

Respectfully submitted,

Authorized Signature