

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

August 23, 2023

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting via video/conference call. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:35 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) – Present
Matt Hall (Oxford Township) – Present
Robin Collins (Township of Chester) – Present
Kyle Harris (Garwood Borough) – Present
Glynn Jones (Hillside Township) – Present

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Gian-Paolo Caminiti (Borough of Manville) – Absent
Peter DeBoer (Township of Washington) – Absent

Also, Present:

Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Marcy Woodworth, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Berkenbush, SIF Safety & Loss Control
Jim Philbin, SIF Safety & Loss Control
Missy Pudimott, Medlogix
Lindsay Klein, Acrisure
Don Sciolaro, Professional Insurance Associates
Kathleen Guze, D&H Alternative Risk Solutions
Genevieve Crothers, Barclay Group
Theresa Laoudis, D&H Alternative Risk Solutions
Leslie Parikh, Gebhardt & Kiefer
Tina Larsen, D&H Alternative Risk Solutions
Tina Krause, Vernon Township
Michael Restel, Wantage Township
Joe Faccone, Samuel Klein & Company
Ron Tappan, Sussex County

2. Secretary's Report

Approval of the July 26, 2023, Executive Committee, Open and Closed Executive Meeting Minutes. A Motion to approve the Executive Committee Meeting and Closed Executive Meeting Minutes was made by Kevin Sluka and seconded by Glynn Jones. All in favor. Bill Eagen abstained.

3. Treasurer's Report

a) Bill List- August 23, 2023

The August 23, 2023, Bill List was presented totaling \$476,755.32. A Motion to approve the August 23, 2023, bill List was made by Robin Collins and seconded by Kevin Harris. A roll call vote was taken, and the motion passed.

- b) Treasurer's Report as of June 30, 2023, was included in the kit and reviewed by Joe Faccone of Samuel Klein & Company. There were no questions or comments.

Motion to approve and accept the June 30, 2023, Treasurer's Report was made by Bill Eagen and seconded by Matt Hall. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports July 2023

The Medlogix Reports for July 2023 included in the agenda kit and reviewed by Missy Pudimott. There were no questions.

B. Review of Claim Payment/Settlement Authorities

<u>Claim Number</u>	<u>Date of Loss</u>	<u>Payment</u>
SWM078917	2/7/2022	\$ 22,151.73
SWM082978	2/23/2023	\$ 52,244.71
SWM080468	6/28/2022	\$ 97,457.56
SWM080468	6/28/2022	\$ 61,828.85
SWM075472	5/17/2021	\$ 27,400.50
SWM077571	11/12/2021	\$ 33,300.00
SWM076739	9/13/2021	\$ 56,934.00
SWM066911	3/12/2019	\$ 31,692.00
SWM055595	8/24/2016	\$ 10,000.00
SWM070504	1/13/2020	\$ 144,585.00
GCBYR084519	6/27/2023	\$ 6,584.47
GCBRY084531	7/13/2023	\$ 7,557.24
GCLBR084237	5/25/2023	\$ 10,695.00
GCMNF084374	6/23/2023	\$ 8,419.24
GCSUS084557	6/2/2023	\$ 38,568.95

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 7/1/2023 to 7/31/2023 were reviewed.

- D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill advised loss control will be conducting a training on August 28th for the New Jersey Clerks Association. Loss Control continues to do facility inspections and they ask that members complete the facility inspections as well. Bill advised loss control is working on solutions to help members reduce the number of claims involving motor vehicles.

E. Administrator's Report

- Caroline Conboy advised there have been no responses to the RFP for Investment Services. The return date is Tuesday September 5, 2023.
- The Administrator's office has scheduled meetings with underwriting carrier partners for the 2024 Fund year.
- Caroline has attended many members Safety Meetings.
- The Administrator's office is working on new business. Caroline was pleased to advise the City of Corbin has elected to join the Fund in 2024.

- F. Fund Attorney's Report – Nothing to report.

G. Safety Grants:

The following Safety Grants were included in the kit and reviewed by Bill Ruch:

- I. Bridgeton City
- II. Hillside Township

A Motion to approve the Safety Grants for Bridgeton City and Hillside Township was made by Kevin Sluka and was seconded by Kyle Harris. A roll call was taken, all in favor. Glynn Jones abstained on the Hillside Township grant.

5. Public Comment - None

6. Open Executive Session began at 11:15 am

7. Claim Approvals

Claim Payee Listings

Month Ending 7-31-2023.

Auto Liability	\$42,423.34
General Liability	\$45,082.54
Property	\$231,837.54
Law Enforcement	\$33,961.71
Workers Compensation	\$842,682.55

D&H Expenses

Month Ending July 31, 2023 - \$36,716.81

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Matt Hall and seconded by Bill Eagen. A roll call vote was taken, all in favor.

8. Closed Session

A Motion to go into Closed Executive Session to discuss pending litigation was made at 11:18 am by Glynn Jones and seconded by Robin Collins. All in favor. Public Session resumed at 11:26 am.

9. Covington v. Hillside Township

A motion approving the settlement of the Covington v. Hillside Township claim in the amount of \$800,000 was made by Kevin Sluka and seconded by Bill Eagen. A roll call was taken, all in favor.

10. Adjournment

The next meeting will be held on Wednesday, October 25, 2023, at One Sylvan Way, Parsippany, NJ 07054. The meeting will begin at 10:30 am.

Motion to adjourn the meeting was made by Bill Eagen and seconded by Kyle Harris. All in favor. The meeting was adjourned at 11:28 am.

Respectfully submitted,

Authorized Signature