

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

December 21, 2021

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:34 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Borough of Washington) – Absent
Robin Collins (Township of Chester) Present
Jamie Cryan, (Cranford Township)-Present

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Peter DeBoer (Township of Washington) Absent

Also, Present:

Caroline J. Conboy, Fund Administrator
Moira Kenah, Office of the Administrator
Mary Ann Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
Dick Cushing, Gebhardt & Kiefer, P.C.- via video
Theresa Laoudis, D&H Alternative Risk Solutions-via video
Rick Hazard, D&H Alternative Risk Solutions-via video
Sue Hammer, D&H Alternative Risk Solutions-via video
Ivan Cohen, I-Core System, Inc.
Missy Pudimott, Medlogix
Lindsay Travali, Acrisure
Don Sciolaro, PIA
Tom Noarolewski, Assured Partners
John More, Response Law
David Burkenbush, SIF Safety & Loss Control
John Matthews, PMA

2. Secretary's Report

Approval of the November 29, 2021, Meeting Minutes, Executive Committee and Closed Executive Session Meeting Minutes. A motion to approve the November 29, 2021, Meeting Minutes was made by Kevin Sluka and seconded by Bill Eagen. All in favor, the motion passed unanimously.

3. Safety Grants-Byram Township

The following Safety Grants were presented by Bill Ruch:

- A. Bridgeton City
- B. Chester Township
- C. Egg Harbor City
- D. Franklin Borough
- E. High Bridge Borough
- F. Kingwood Township

- G. Lafayette Township
- H. Lebanon Township
- I. Mansfield Township
- J. Neptune Sewerage Authority
- K. Peapack & Gladstone Borough
- L. Phillipsburg Town
- M. Port Republic
- N. Salem County
- O. Sussex County
- P. Sussex County MUA
- Q. Tewksbury Township
- R. Vernon Township
- S. Washington Borough

A motion to approve Safety Grants A through S as presented was made by Kevin Sluka and seconded by Jamie Cryan. A roll call was taken, the motion passed unanimously. Robin Collins recused on the Chester Township grant.

4. Treasurer's Report

- a) Bill List- December 21, 2021

The December 21, 2021, Bill List was presented totaling \$466,787.80. Motion to approve the December 21, 2021, bill List was made by Bill Eagen and seconded by Maryellen Brennan. A roll call vote was taken, and the motion passed.

- b) Treasurer's Report as of October 31, 2021, was included in the kit and reviewed. There were no questions or comments.

Motion to approve and accept the October 31, 2021, Treasurer's Report was made by Robin Collins and seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

5. Discussion Items

- A. Medlogix Savings Reports November 2021

The Medlogix Reports for November 2021 included in the agenda kit were reviewed by Missy Pudimott.

- B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment Amount
SWM077102	10/10/2021	\$57,708.60
SWM076739	9/13/2021	\$50,391.15
SWM058039	3/13/2017	\$44,280.00
SWM069225	9/15/2019	\$9,594.00
SWM072967	9/28/2020	\$5,953.50
GCSCIA075914	6/30/2021	\$9,726.10

- C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 11/1/21 to 11/29/21 were reviewed.

- D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill Ruch advised on December 17th; the stay was dissolved for COVID-19. Beginning

January 10th, OSHA will issue fine if employers do not have a policy in place for unvaccinated and vaccinated employee protocol. A copy of SIF's policy is available for members. Members should create rosters of employees to keep track of the vaccinated and unvaccinated. Loss Control representatives are focusing on trips and falls and making sure members are prepared for the upcoming season.

E. Administrator's Report

- Caroline Conboy introduced David Burkenbush who will be joining the loss control team on January 3, 2022.
- The Fund has distributed member assessments.
- Caroline advised she attend safety meetings in person and some virtual. She also attended two remote mediations that she will discuss in Closed Executive Session.
- Chubb has assigned a new property adjuster to handle the IDA claims.
- The City of Egg Harbor and Rockleigh Borough have both renewed with the Fund.
- A copy of an article was included in the kit for review regarding assembly and Senate panels advancing a bill that would bar reductions to civil damages based on race, gender in some cases.

6. Public Comment- None

7. Open Executive Session-None

8. Claim Approvals

Claim Payee Listings

Month Ending 10-31-2021

Auto Liability	\$16,515.62
General Liability	\$56,863.21
Property	\$288,318.42
Law Enforcement	\$9,277.02
Workers Compensation	\$957,898.91

D&H Expenses

Month Ending November 30, 2021 - \$14,667.77

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Jamie Cryan. Roll call vote was taken, all in favor;

9. Closed Session

A Motion to go into Closed Executive Session was made at 11:10 am by Kevin Sluka and seconded by Jamie Cryan. Public Session resumed at 11:35 am.

10. Resolution EC21-42 Adopting Fund Meeting Schedule 2022.

A motion was made by Kevin Sluka and seconded by Jamie Cryan to adopt the 2022 meeting schedule. All in favor. Roll.

11. Resolution EC21-43 Adopting 2022 Fund Year Budget.

A motion was made by Kevin Sluka and seconded by Bill Eagen to adopt the 2022 Fund Year Budget. All in favor. Roll call was taken.

12. Resolution EC21-44 Approval of Managed Care Organization.

A motion was made by Kevin Sluka and seconded by Maryellen Brennan to approve the Managed Care Organization. All in favor. Roll was taken.

13. Resolution EC21-45 Adopting Risk Management Program.

A motion was made by Bill Eagen and seconded by Robin Collins to adopt the Risk Management Program. All in favor. Roll call was taken.

14. Adjournment

The next meeting of the Executive Committee will be the Reorganization meeting to be held Tuesday February 8, 2022, via video/conference call. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Kevin Sluka and seconded by Bill Eagen. All in favor. The meeting was adjourned at 11:38 am.

Respectfully submitted,

Authorized Signature