

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

July 21, 2022

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:46 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Borough of Washington) – Absent
Robin Collins (Township of Chester) Present
Jamie Cryan, (Cranford Township)-Present-arrived at 10:58 am

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Peter DeBoer (Township of Washington) Absent
Robert Bengivenga (Town of Phillipsburg) Present-remote

Also, Present:

Caroline J. Conboy, Fund Administrator
Mary Ann Leuthe, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Burkenbush, SIF Safety & Loss Control
Richard Cushing, Gebhardt & Kiefer, P.C.
Missy Pudimott, Medlogix
Theresa Laoudis, D&H Alternative Risk Solutions
Lynn Stickle, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
Sandra Belgrave, Samuel Klein & Co.
Joe Faccone, Samuel Klein & Co.
Monica Orlando, Mansfield Township-arrived at 11:14 am
Rick Hazard, D&H Alternative Risk Solutions, via conference call
Tom Narolewski, Assured Partners
Donald Scialano, PIA

2. Secretary's Report

Approval of the June 16, 2022, Executive Committee, Open Executive and Closed Executive Session Meeting Minutes. A motion to approve the June 16, 2022, Meeting Minutes was made by Kevin Sluka and seconded by Maryellen Brennan. All in favor, Robin Collins abstained.

3. Treasurer's Report

a) Bill List- July 21, 2022

The July 21, 2022, Bill List was presented totaling \$493,667.43. Motion to approve the July 21, 2022, bill List was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed.

b) Treasurer's Report as of May 31, 2022, was included in the kit and reviewed by Joe Faccone of Samuel Klein & Company, LLP. There were no questions or comments.

Motion to approve and accept the May 31, 2022, Treasurer's Report was made by Kevin Sluka and seconded by Maryellen Brennan. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports June 2022

The Medlogix Reports for June 2022 included in the agenda kit were reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment Amount
SWM077810-01	12/7/2021	\$21,405.05
SWM072907	9/20/2020	\$15,120.00
SWM055956	9/20/2016	\$34,635.00
SWM026450	6/10/2008	\$11,480.00
SWM069218	9/25/2019	\$68,160.00
SWM027147	8/27/2008	\$16,440.00
SWM074226	1/25/2021	\$8,127.00
GCBRI078383	1/13/2022	\$9,059.76
GCJEF079617	4/26/2022	\$28,749.58
GCNWT079810	5/5/2022	\$5,989.01

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 6/1/2022 to 6/30/22 were reviewed.

D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill Ruch advised they have been busy doing member property inspections. Loss Control will be putting together a webinar with Dr. John More, to train members to understand how to interact if they experience a First Amendment Audit. Bill explained this is when a coalition of people enter a public space or municipality, usually involves photographing, recording, and questioning employees. There was a discussion regarding NJ Division of Fire and PEOSHA requirements for and training. A bulletin will go out to members with more information regarding Fit for duty testing for firefighters and police officers.

E. Administrator's Report

- The Regulatory checklist was included in the kit for information only.
- Caroline Conboy advised she attend many safety meetings She met with the council for Woods Township they are interested a proposal from the Fund.
- Asset Works started property inspections at member locations.
- The new letterhead with the Fund's new logo has been received. Caroline advised we will be working on new marketing and a website redesign.

F. Resolution EC#22-54 Amending Defense Attorney-Non-Fair

A motion to approve the Resolution EC22-54 Amending Defense Attorney Non-Fair was made by Kevin Sluka and seconded by Bill Eagen. Roll Call was taken, all in favor.

I. Safety Grant-Franklin Township

The safety grant for Franklin Township was presented by Bill Ruch.

A motion to approve the Franklin Township Safety Grant as presented was made by Bill Eagen and seconded by Maryellen Brennan. A roll call was taken, all in favor.

5. Public Comment- None

6. Claim Approvals

Claim Payee Listings

Month Ending 6-30-2022

Auto Liability	\$72,186.55
General Liability	\$42,621.75
Property	(\$1,462,723.18)
Law Enforcement	\$181,967.54
Workers Compensation	\$951,927.58

D&H Expenses

Month Ending June 30, 2022 - \$18,205.68

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Jamie Cryan. A roll call vote was taken, all in favor. Tom Russo abstained on items 4g & 4j.

7. Open Executive Session

8. Closed Session

A Motion to come out of Open Executive Session and go into Closed Executive Session was made at 11:34 am by Kevin Sluka and seconded by Maryellen Brennan. All in favor. Public Session resumed at 12:15 pm.

9. Adjournment

The next meeting of the Executive Committee will be held Thursday August 18, 2022, in person at One Sylvan Way, Parsippany, NJ. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Jamie Cryan and seconded by Maryellen Brennan. All in favor. The meeting was adjourned at 12:16 pm.

Respectfully submitted,

Authorized Signature