

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

July 26, 2023

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:32 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) – Absent
Matt Hall (Oxford Township) – Present
Robin Collins (Township of Chester) – Present
Kyle Harris (Garwood Borough) – Present
Glynn Jones (Hillside Township) – Present

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Gian-Paolo Caminiti (Borough of Manville) – Absent
Peter DeBoer (Township of Washington) – Absent

Also, Present:

Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Marcy Woodworth, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Berkenbush, SIF Safety & Loss Control
Jim Philbin, SIF Safety & Loss Control
Richard Cushing, Gebhardt & Kiefer, P.C.
Missy Pudimott, Medlogix
Lindsay Klein, Acrisure
Wayne Dietz, Skylands Risk Management Inc.
Janine Leahy, D&H Alternative Risk Solutions
Rich Duthie, Pinnacle Risk Solutions
Don Sciolaro, Professional Insurance Associates
Tina Larsen, D&H Alternative Risk Solutions-Remote
Kathleen Guze, D&H Alternative Risk Solutions-Remote
Genevieve Crothers, Barclay Group-Remote

2. Secretary's Report

Approval of the June 28, 2023, Executive Committee, Open and Closed Executive Meeting Minutes. A Motion to approve the Executive Committee Meeting and Closed Executive Meeting Minutes was made by Robin Collins and seconded by Kevin Sluka. All in favor.

3. Treasurer's Report

a) Bill List- July 26, 2023

The July 26, 2023, Bill List was presented totaling \$979,869.53. A Motion to approve the July 26, 2023, bill List was made by Glynn Jones and seconded by Kevin Sluka. A roll call vote was taken, and the motion passed.

b) Treasurer's Report as of May 31, 2023, was included in the kit and reviewed. There were no questions or comments.

Motion to approve and accept the May 31, 2023, Treasurer's Report was made by Matt Hall and seconded by Kevin Sluka. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports June 2023

The Medlogix Reports for June 2023 included in the agenda kit and reviewed by Missy Pudimott. There were no questions.

B. Review of Claim Payment/Settlement Authorities

<u>Claim Number</u>	<u>Date of Loss</u>	<u>Payment</u>
SWM081062	8/28/2022	\$ 41,200.69
SWM084008	5/29/2023	\$ 46,912.39
SWM083544	4/18/2023	\$ 20,302.59
SWM066283	1/28/2019	\$ 31,962.00
SWM072600	8/19/2020	\$ 12,500.00
SWM053901	4/26/2016	\$ 34,044.00
SWM066688-01	2/25/2019	\$ 53,370.00
SWM055361	8/7/2016	\$ 81,199.99
SWM071090	2/19/2020	\$ 18,900.00
SWM078426	1/19/2022	\$ 36,612.00
SWM078372	1/18/2022	\$ 22,365.00
SWM060726	10/27/2017	\$ 3,800.00
SWM024425	9/7/2007	\$ 12,500.00
GCHMM084235	2/26/2023	\$ 10,000.00
GCHMP084094	5/29/2023	\$ 17,312.15
GCHMP084203	6/10/2023	\$ 10,839.86
GCJEF084542	7/1/2023	\$ 8,420.00
GCOS083736-01	4/25/2023	\$ 10,428.00
GCVER084234	6/14/2023	\$ 9,348.66
GCWEE084343	6/19/2023	\$ 13,049.45
GCWEE083865	5/14/2023	\$ 14,000.00

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 6/1/2023 to 6/30/23 were reviewed.

D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill advised loss control has been reviewing cyber security with members and reminding them the Cowbell cyber platform is available for all members. Dave Berkenbush attended the monthly PEOSHA meeting that included a topic on heat related injuries. Some of this information will be passed along to Fund members. Loss Control is working on developing a training program called "Wear your Gear or End up Here". It will involve walking through burn units and is geared for Fire Departments to educate them about the importance of wearing the proper gear, PPE and performing gear inspections.

E. Administrator's Report

- The 2023 coverage manuals have been posted to the Fund's website. SIF Members and Risk Managers will have access.
- Renewal Applications have been emailed out to the Risk Managers for the 2024 Fund year.
- The Administrator's office has initiated underwriting carrier meetings for the 2024 renewal.
- Included in the kit was an article regarding Workers' Compensation attorney fees. Caroline asked that the Executive Committee read the article and decide if the Fund wants to take any action or send a letter to the State.

- There was a discussion regarding the 2024 Reorganization meeting for the Fund's 30th year anniversary. Caroline asked the Executive Committee for suggestions in terms of the location, guest speaker, and a possible theme.

F. Fund Attorney's Report –Dick Cushing discussed a recent Appellate Division decision favorable in vehicle pursuit situations. Judges found that pursuit practice was not unreasonable in anyway and found for the police department.

G. Safety Grants:

The following Safety Grants were included in the kit and reviewed by Bill Ruch:

- I. Buena Vista Township
- II. Mount Holly Township

A Motion to approve the Safety Grants for Buena Vista Township and Mount Holly Township was made by Glynn Jones and was seconded by Kyle Harris. A roll call was taken, all in favor.

5. Public Comment- None

6. Open Executive Session -None

7. Claim Approvals

Claim Payee Listings

Month Ending 6-30-2023.

Auto Liability	\$33,953.49
General Liability	\$121,300.00
Property	\$155,889.03
Law Enforcement	\$27,944.87
Workers Compensation	\$726,870.40

D&H Expenses

Month Ending June 30, 2023 - \$19,607.80

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Matt Hall and seconded by Kyle Harris. A roll call vote was taken, all in favor.

8. Closed Session

A Motion to go into Closed Executive Session to discuss litigation claims and contract negotiations was made at 11:18 am by Kevin Sluka and seconded by Matt Hall. All in favor. Public Session resumed at 11:40 am.

9. Adjournment

The next meeting will be held on Wednesday August 23, 2023, at One Sylvan Way, Parsippany, NJ 07054. The meeting will begin at 10:30 am.

Motion to adjourn the meeting was made by Matt Hall and seconded by Kyle Harris. All in favor. The meeting was adjourned at 11:41 am.

Respectfully submitted,

Authorized Signature

