

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

November 29, 2021

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:40 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Borough of Washington) – Absent
Robin Collins (Township of Chester) Present
Jamie Cryan, (Cranford Township)-Absent

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Peter DeBoer (Township of Washington) Absent

Also, Present:

Caroline J. Conboy, Fund Administrator
Moiria Kenah, Office of the Administrator
Mary Ann Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
Dick Cushing, Gebhardt & Kiefer, P.C.- via video
Theresa Laoudis, D&H Alternative Risk Solutions-via video
Rick Hazard, D&H Alternative Risk Solutions-via video
Wayne Dietz, D&H Alternative Risk Solutions
Ivan Cohen, I-Core System, Inc.
Missy Pudimott, Medlogix
Lindsay Travali, Acrisure
Amy Pieroni, Acrisure
Zach Edelman, Fairview Insurance Agency Associates

2. Secretary's Report

Approval of the October 19, 2021, Meeting Minutes, Executive Committee and Closed Executive Session Meeting Minutes. A motion to approve the October 19, 2021, Meeting Minutes was made by Kevin Sluka and seconded by Bill Eagen. All in favor, the motion passed unanimously. Matthew Hall abstained.

3. Safety Grants-Byram Township

The following Safety Grants were presented by Bill Ruch:

- A. Cranford Township
- B. Pittsgrove Township
- C. Salem County Improvement Authority
- D. Springfield Township
- E. Stillwater Township
- F. Washington Township (Burlington)

A motion to approve Safety Grants A through F as presented was made by Kevin Sluka and seconded by Bill Eagen. A roll call was taken, the motion passed unanimously. Maryellen Brennan abstained for the Springfield Township Grant.

4. Treasurer's Report

- a) Bill List- November 29, 2021

The November 29, 2021, Bill List was presented totaling \$395,627.67. Motion to approve the November 29, 2021, bill List was made by Kevin Sluka and seconded by Maryellen Brennan. A roll call vote was taken, and the motion passed.

- b) Treasurer's Report as of October 31, 2021, was included in the kit and reviewed. There were no questions or comments.

Motion to approve and accept the October 31, 2021, Treasurer's Report was made by Bill Eagen and seconded by Robin Collins. A roll call vote was taken, and the motion passed unanimously.

5. Discussion Items

- A. Medlogix Savings Reports October 2021

The Medlogix Reports for October 2021 included in the agenda kit were reviewed by Missy Pudimott.

- B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment Amount
11/29/2021	SWM067038	\$32,253.82
11/29/2021	SWM076200	\$27,247.59
11/29/2021	SWM067746	\$54,168.00
11/29/2021	SWM063696	\$18,978.75
11/29/2021	SWM073930	\$8,127.00
11/29/2021	SWM046482	\$13,518.00
11/29/2021	SWM026957	\$14,878.55
11/29/2021	SWM072502	\$13,104.00
11/29/2021	GCBYR077559	\$5,852.00
11/29/2021	GCCRA077249	\$60,038.87
11/29/2021	GCDL075758	\$14,001.65
11/29/2021	GCHMM076507	\$5,205.75
11/29/2021	GCPH1077081	\$13,583.00
11/29/2021	GCSOM76967	\$31,514.00
11/29/2021	GCWAS076573	\$9,000.00
11/29/2021	IDA Multi Claims	\$52,684.75

- C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 10/1/21 to 10/31/21 were reviewed.

- D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Loss Control representatives are conducting Leaf Collecting Safety Training and Winter Storm Maintenance training. Bill discussed a recent incident that occurred when a vehicle plowed through a parade in Wisconsin. Members will need to make sure they are preplanning events that are taking place to make sure they are protecting the public.

E. Administrator's Report

- Caroline Conboy thanked Medlogix for co-hosting the NJLM event that was held in Atlantic City. She stated it was very well attended and good to see everyone.
- Caroline Conboy recently attended a Webinar for a product "Snow Removal Insurance Budget Defender". The information was included in the kit and a notice will be sent out to members.
- A Marketing Trends report was included in the kit. Caroline reviewed and discussed the challenges with the P&C market and Cyber marketing.
- An article was included in the kit for review regarding Litigation financing. Plaintiff Attorneys are financing litigation to pay for expenses, experts, and surgeries.
- The Fund continues with marketing efforts for the 2022 Fund year. Caroline provided an update on the progress of the pending IDA flood claims.
- The administrator's office is working on the underwriting renewals and new business with four potential new members for 2022.

6. Public Comment- None

7. Open Executive Session-None

8. Claim Approvals

Claim Payee Listings

Month Ending 10-31-2021

Auto Liability	\$36,224.89
General Liability	\$68,748.70
Property	\$49,235.14
Law Enforcement	\$20,907.12
Workers Compensation	\$654,020.16

D&H Expenses

Month Ending October 31, 2021 - \$9,655.00

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Kevin Sluka. Roll call vote was taken, all in favor; Maryellen Brennan abstained from Claim GCSWA067035. Bill Eagen abstained from claim SWM073930. Kevin Sluka abstained from claim number GCSOM76967.

9. Closed Session

A Motion to go into Closed Executive Session was made at 11:33 am by Bill Eagen and seconded by Kevin Sluka. Public Session resumed at 12:33 am.

10. Resolution EC21-41 Introduction of the 2022 Fund Year Budget.

Caroline Conboy reviewed each line item. A motion was made by Kevin Sluka and seconded by Robin Collins to introduce the budget. All in favor. Roll Call was taken.

11. The Executive Committee agreed the 2022 Reorganization meeting may be held in person unless circumstances change. The Executive Committee discussed changing the 2022 Meetings to be held on the third Thursday of the month.

12. Adjournment

The next meeting of the Executive Committee will be held Tuesday December 21, 2021, in person at One Sylvan Way, Parsippany, NJ. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Kevin Sluka and seconded by Bill Eagen. All in favor. The meeting was adjourned at 12:38 pm.

Respectfully submitted,

Authorized Signature