

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

November 30, 2022

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:37 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Present
Matt Hall (Town of Phillipsburg) – Present
Robin Collins (Township of Chester) Present
Jamie Cryan, (Cranford Township)-Absent

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Peter DeBoer (Township of Washington) Remote
Monica Orlando (Mansfield Township) Remote

Also, Present:

Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Burkenbush, SIF Safety & Loss Control
Richard Cushing, Gebhardt & Kiefer, P.C.
Missy Pudimott, Medlogix
Theresa Laoudis, D&H Alternative Risk Solutions-Remote
Wayne Dietz, D&H Alternative Risk Solutions-Remote
Ivan Cohen, I-Core System, Inc.
Joe Faccone, Samuel Klein & Co.
Joe Sabatini, Byram Township-Remote

2. Secretary's Report

Approval of the October 20, 2022, Executive Committee, Open Executive and Closed Executive Session Meeting Minutes. A motion to approve the October 20, 2022, Meeting Minutes was made by Kevin Sluka and seconded by Robin Collins. All in favor.

3. Treasurer's Report

a) Bill List- November 30, 2022

The November 30, 2022, Bill List was presented totaling \$377,166.51. A Motion to approve the November 30, 2022, bill List was made by Matthew Hall and seconded by Bill Eagen. A roll call vote was taken, and the motion passed.

b) Treasurer's Report as of September 30, 2022, was included in the kit and reviewed by Joe Faccone of Samuel Klein & Company, LLP. There were no questions or comments.

Motion to approve and accept the September 30, 2022, Treasurer's Report was made by Bill Eagen and seconded by Matthew Hall. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports October 2022
 The Medlogix Reports for September 2022 included in the agenda kit were reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment Amount
SWM079665	5/1/2022	\$45,000.00
SWM080796	8/3/2022	\$83,386.18
SWM080796	8/3/2022	\$48,324.81
SWM080796	8/3/2022	\$65,721.89
SWM080660	7/25/2022	\$86,053.01
SWM053964	5/4/2016	\$10,500.00
SWM044554	1/29/2014	\$7,044.00
SWM075300	4/30/2021	\$18,705.00
SWM074999	3/29/2021	\$10,158.75
SWM056950	12/7/2016	\$81,199.99
SWM075795	6/15/2021	\$25,000.00
SWM072838	9/3/2020	\$18,900.00
SWM071103	3/3/2020	\$55,602.00
SWM050287	7/29/2015	\$36,194.00
SWM026216	5/8/2008	\$7,500.00
GCBR1081629	10/15/2022	\$6,006.51
GCCRA081882	10/22/2022	\$8,284.00
076607-01	9/1/2021	\$5,026.00
GCFRA081563-01	10/8/2022	\$24,304.00
GCFRA081563-02	10/8/2022	\$17,485.00
GCSPR081747	10/21/2022	\$5,294.85

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 10/1/2022 to 10/31/22 were reviewed.

D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill noted they continue to review PEOSHA requirements with members to make sure they are compliant. The First Amendment training was held on November 1st with over 150 members who attended online. The Fund sent out suggested language for municipal signage that can be placed in municipal areas. Bill advised volunteer firefighters need to complete medical questionnaires for the fit testing to be completed.

E. Administrator's Report

- The Regulatory checklist was included in the kit for information only.
- Caroline Conboy advised the Fund's reception at the NJLM was very successful and she thanked Medlogix for partnering with the Fund on the event.
- Woodstown and Alloway Township will be joining the Fund in 2023.
- The Administrator's office has been working on renewals.
- Caroline Conboy advised that Maryellen Brennan is retiring and will be leaving the Executive Board.

F. Safety Grants:

The following Safety Grants were included in the kit and reviewed by Bill Ruch:
 Clinton Town

Jefferson Township

A Motion to approve Safety Grants for Clinton Town and Jefferson Township was made by Kevin Sluka and seconded by Maryellen Brennan. A roll call was taken, all in favor. Bill Eagen abstained on Jefferson Township.

5. Public Comment- None

6. Claim Approvals

Claim Payee Listings

Month Ending 10-31-2022

Auto Liability	\$40,201.57
General Liability	\$62,335.05
Property	(\$67,147.37)
Law Enforcement	\$22,690.33
Workers Compensation	\$1,034,641.00

D&H Expenses

Month Ending October 31, 2022 - \$58,282.40

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Matthew Hall. A roll call vote was taken, all in favor.

7. Closed Executive Session

A Motion to come out of Executive Session and go into Closed Executive Session was made at 11:14 am by Kevin Sluka and seconded by Maryellen Brennan. All in favor. Public Session resumed at 11:59 am.

8. Resolution EC22-58 Introduction of the 2023 Fund Year Budget

A motion to approve Resolution EC22-58 Introduction of the 2023 Fund Year Budget was made by Bill Eagen and seconded by Matthew Hall. A roll call was taken, all in favor.

9. Adjournment

The next meeting of the Executive Committee will be held on Thursday December 15, 2022, at the administrator's office located at: One Sylvan Way, Parsippany, NJ. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Matthew Hall and seconded by Robin Collins. All in favor. The meeting was adjourned at 12:00 pm.

Respectfully submitted,

Authorized Signature