

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

September 15, 2022

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:39 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) –Present
Maryellen Brennan (Springfield Township) – Absent
Matt Hall (Town of Phillipsburg) – Present
Robin Collins (Township of Chester) Absent
Jamie Cryan, (Cranford Township)-Absent

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Peter DeBoer (Township of Washington) Remote
Monica Orlando (Mansfield Township) Present

Also, Present:

Caroline J. Conboy, Fund Administrator
Mary Ann Leuthe, Office of the Administrator
Sharyn Tagliareni, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Burkenbush, SIF Safety & Loss Control
Richard Cushing, Gebhardt & Kiefer, P.C.
Missy Pudimott, Medlogix
Theresa Laoudis, D&H Alternative Risk Solutions
Lynn Stickle, D&H Alternative Risk Solutions-remote
Rick Hazard, D&H Alternative Risk Solutions-remote
Ivan Cohen, I-Core System, Inc.
Sandra Belgrave, Samuel Klein & Co.
Joe Faccione, Samuel Klein & Co.
Rick Hazard, D&H Alternative Risk Solutions, via conference call
Tom Narolewski, Assured Partners
Rich Duthie, Pinnacle-Remote
Lindsay Travali, Acrisure
Frank Covelli, PIA
Donna Ripolino, Willis of NJ
Jackline Mbeche, Willis of NJ

2. Secretary's Report

Approval of the August 18, 2022, Executive Committee, Open Executive and Closed Executive Session Meeting Minutes. A motion to approve the August 18, 2022, Meeting Minutes was made by Kevin Sluka and seconded by Bill Eagen. All in favor.

3. Treasurer's Report

a) Bill List- September 15, 2022

The September 15, 2022, Bill List was presented totaling \$312,773.90. Motion to approve the August 18, 2022, bill List was made by Kevin Sluka and seconded by Monica Orlando. A roll call vote was taken, and the motion passed.

- b) Treasurer's Report as of July 31, 2022, was included in the kit and reviewed by Joe Faccone of Samuel Klein & Company, LLP. There were no questions or comments.

Motion to approve and accept the July 31, 2022, Treasurer's Report was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports August 2022

The Medlogix Reports for August 2022 included in the agenda kit were reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment Amount
SWM074023	1/5/2021	\$45,000.00
SWM077723	11/10/2021	\$22,955.55
SWM078148	12/31/2021	\$30,919.69
SWM057953	3/8/2017	\$7,170.00
SWM060431	10/2/2017	\$28,479.00
SWM068724-03	8/9/2019	\$176,310.00
SWM075122	4/12/2021	\$10,932.75
SWM073483	11/13/2020	\$11,907.00
SWM065517	11/13/2018	\$83,673.75
SWM046628	8/10/2014	\$9,799.00
SWM053718	4/8/2016	\$16,581.00
SWM066737	2/27/2019	\$11,623.50
SWM067751	5/28/2019	\$54,168.00
GCEG080577	7/8/2012	\$11,859.77
GCHIG080391	6/28/2022	\$6,620.00
GCHIL080644	7/19/2022	\$8,550.87
GCJEF080628	7/18/2022	\$34,360.00
GCRKY080480	6/8/2022	\$5,349.36
GCSP0080729	7/30/2022	\$23,657.03
GCSEC080789	7/13/2022	\$17,721.99
GCV078356	1/8/2022	\$24,699.20

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 8/1/2022 to 8/31/22 were reviewed.

- D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Crossing Guard Safety trainings are being completed. Bill stated members need to make sure the crossing guards have proper PPE. The Snowplow Rodeo's will be schedule for October and November. Bill and David have been asked to do an Ethics, Harassment & Discrimination training next month at the Atlantic County Clerks Association on October 22, 2022.

E. Administrator's Report

- The Regulatory checklist was included in the kit for information only.
- The Administrator's office has been working on renewals and scheduling meetings with carrier partners.
- Caroline Conboy advised she attended several settlements and mediations for litigated claims. She noted, there is an uptick in employment liability claims and the Fund will work with Risk Management in this area to help reduce future claims.

- Cyber Liability claims have declined in frequency and severity in the first half of 2022. Phishing is reported to be the biggest threat in this area. The Fund will work on updating email addresses of member and their police departments.
- The 2023 Reorganization Meeting for the Fund will be held in person at the Park Avenue Club in February.

F. Safety Grants:

The Safety Grant for Fredon Township was reviewed by Bill Ruch.

A Motion to approve Safety Grants for Fredon Township was made by Kevin Sluka and seconded by Bill Eagen. A roll call was taken, all in favor.

5. Public Comment- None

6. Claim Approvals

Claim Payee Listings

Month Ending 6-30-2022	
Auto Liability	\$769,289.57
General Liability	\$39,268.84
Property	\$29,577.46
Law Enforcement	\$35,856.30
Workers Compensation	\$971079.42

D&H Expenses
 Month Ending August 31, 2022 - \$27,817.44

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Monica Orlando. A roll call vote was taken, all in favor.

7. Open Executive Session

A Motion to come out of Open Executive Session and go into Closed Executive Session was made at 11:16 am by Kevin Sluka and seconded by Bill Eagen. All in favor. Public Session resumed at 12:03 pm.

8. Closed Session

9. Adjournment

The next meeting of the Executive Committee will be held Thursday October 20, 2022 at One Sylvan Way, Parsippany, NJ. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Bill Eagen and seconded by Matt Hall. All in favor. The meeting was adjourned at 12:04 pm.

Respectfully submitted,

 Authorized Signature