

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

February 9, 2023

EXECUTIVE COMMITTEE REORGANIZATION MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the Park Avenue Club, Florham Park, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee Reorganization meeting began at 1:32 pm.

2. Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka (Somerville Borough) – Present
William Eagen (Jefferson Township) –Present
Matt Hall (Borough of Washington) – Present
Robin Collins (Chester) – Absent
Kyle Harris (Borough of Garwood) Present
Glynn Jones (Township of Hillside) Present

Alternate Executive Committee

Rich Phelan, (Town of Clinton) – Absent
Gian-Paolo Caminiti (Borough of Manville) – Absent
Peter DeBoer (Washington Township) Absent

Also Present:

Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Marcy Woodworth, Office of the Administrator
Bill Ruch, SIF Risk Management
David Burkenbush, SIF Risk Management
Jim Philbin, SIF Risk Management
Leslie Parikh, Gebhardt & Kiefer, P.C.
Kathleen Guze, D&H Alternative Risk Solutions
Tina Larson, D&H Alternative Risk Solutions
Dominique Forgione, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Janine Leahy, D&H Alternative Risk Solutions
Missy Pudimott, Medlogix
Cindy Pirozzi, Medlogix
Lynda Medvec, Medlogix
Joseph Faccone, Samuel Klein and Company
Sandra Belgrave, Samuel Klein and Company
Lindsay Travali, Acrisure
Amy Pieroni, Acrisure
Frank Covelli, PIA

3. Secretary's Report

Approval of the December 15, 2022 Executive Committee meeting minutes and Closed Executive Committee Minutes. Motion to approve the December 15, 2022 Executive Committee and Closed Executive Committee Meeting Minutes was made by Kevin Sluka and seconded by Bill Eagen. All in favor.

4. Treasurer's Report

a) Bill List- February 9, 2023

The February 9, 2023 Bill List was presented totaling \$14,836,702.56. Motion to approve the Bill List was made by Kevin Sluka and seconded by Matt Hall. A roll call vote was taken, the motion passed unanimously.

b) Treasurer's Report as of November 30, 2022, was reviewed by Joe Faccone of Samuel Klein and Company. There were no questions or comments.

Motion to approve and accept the November 30, 2022, Treasurer's Report was made by Kevin Sluka and seconded by Matt Hall. A roll call vote was taken. The motion passed unanimously.

5. 2023 Fund Year Resolutions and Certification

1. Resolutions

- a. Resolution EC #23-1 Appointing Fund Attorney
- b. Resolution EC #23-2 Appointing Special Fund Counsel
- c. Resolution EC #23-3 Appointing Auditor
- d. Resolution EC #23-4 Appointing Actuary
- e. Resolution EC #23-5 Designating Certifying and Approving Officer
- f. Resolution EC #23-6 Permitting Administrator to Authorize Claims
- g. Resolution EC #23-7 Appointing Agent for Service of Process
- h. Resolution EC #23-8 Authorizing Cash Management Plan
- i. Resolution EC #23-9 Regarding Interest on Past Due Assessments
- j. Resolution EC #23-10 Authorizing Signatures
- k. Resolution EC #23-11 Designating Depositories for Funds
- l. Resolution EC #23-12 Establishing Trust Fund
- m. Resolution EC #23-13 Establishing Claim Fund and Administrative Accounts
- n. Resolution EC #23-14 Designating Newspapers
- o. Resolution EC #23-15 Authorizing Signatures for Purchase of CDs
- p. Resolution EC #23-16 Appointing Public Agency Compliance Officer
- q. Resolution EC #23-17 Appointing Investment Committee
- r. Resolution EC #23-18 Authorizing Contract of Insurance Excess WC
- s. Resolution EC #23-19 Authorizing Contract of Insurance Excess WC Midwest
- t. Resolution EC #23-20 Authorizing Contract of Insurance Excess Property
- u. Resolution EC #23-21 Authorizing Contract of Insurance POL EPL
- v. Resolution EC #23-22 Authorizing Contract of Insurance Environmental Liability
- w. Resolution EC #23-23 Authorizing Contract of Insurance AL GL LE Reinsurance
- x. Resolution EC #23-24 Authorizing Contract of Insurance Excess AL GL LE Prof
- y. Resolution EC #23-25 Authorizing Contract of Insurance Excess AL GL LE AWAC
- z. Resolution EC #23-26 Authorizing Contract of Insurance Excess POL EPL EL
- aa. Resolution EC #23-27 Authorizing Contract of Insurance Environmental Lia Evan

- bb. Resolution EC #23-28 Authorizing Contract of Insurance Boiler & Machinery
- cc. Resolution EC #23-29 Authorizing Contract of Insurance Excess Environmental
- dd. Resolution EC #23-30 Authorizing Contract of Insurance Crime
- ee. Resolution EC #23-31 Authorizing Contract of Insurance Aviation
- ff. Resolution EC #23-32 Authorizing Contract of Insurance Cyber
- gg. Resolution EC #23-33 Appointing Treasurer
- hh. Resolution EC #23-34 Authorizing Contract of Insurance Prof Employed Lawyers
- ii. Resolution EC #23-35 Authorizing Contract of Insurance BOP JIF
- jj. Resolution EC #23-36 Authorizing Contract of Insurance Bond JIF
- kk. Resolution EC #23-37 Authorizing Contract of Insurance POL EPL Ironshore
- ll. Resolution EC #23-38 Permitting Consideration of Vehicle Claims
- mm. Resolution EC#23- 39 Amending Risk Management Plan

2. Certifications

- a. EUS Certification Auto, General Liability & Law Enforcement Liability Reinsurance
- b. EUS Certification Boiler & Machinery Insurance
- c. EUS Certification Crime Insurance
- d. EUS Certification Cyber Liability Insurance
- e. EUS Certification Environmental Impairment Liability Insurance
- f. EUS Certification Environmental Liability Evanston
- g. EUS Certification Excess Environmental
- h. EUS Certification Excess Workers' Compensation Insurance
- i. EUS Certification JIF Crime Insurance
- j. EUS Certification JIF E&O Insurance
- k. EUS Certification JIF Package Insurance
- l. EUS Certification Non-Owned Aircraft Insurance
- m. EUS Certification Public Officials and Employment Practices
- n. EUS Certification Excess Property Insurance
- o. EUS Certification Public Officials and Employment Practices Ironshore
- p. EUS Certification Excess AL GL LE POL EPL Great American
- q. EUS Certification Workers Compensation Insurance MW
- r. EUS Certification Excess POL EPL EL Evanston
- s. EUS Certification Excess AL GL LE AWAC
- t. EUS Certification Treasurer
- u. EUS Certification Fund Attorney
- v. EUS Certification Defense Attorneys
- w. EUS Certification Special Counsel
- x. EUS Certification Actuary
- y. EUS Certification Auditor
- z. Certification Sufficiency of Funds

Mr. Russo proposed that Resolutions EC23-1-39 and Certifications a-z listed above be voted on via consent agenda and asked if there were any items to be pulled for discussion; there were none. A motion to approve items listed was made by Matthew Hall and seconded by Bill Eagen. A roll call vote was taken. The motion passed unanimously.

6. Discussion Items

A. Medlogix Savings Report December 2022 and January 2023

Medlogix Savings Reports for December 2022 and January 2023 were included in the agenda kit and reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment
SWM075611-01	3/17/2021	\$ 25,303.14
SWM080660-01	7/25/2022	\$ 521,126.17
SWM080660-01	7/25/2022	\$ 52,383.62
SWM066846	3/8/2019	\$ 60,018.17
SWM046164	6/23/2014	\$128,624.55
SWM068724-03	8/9/2019	\$176,310.00
SWM060431	10/2/2017	\$28,479.00
SWM057953	3/8/2017	\$3,585.00
SWM074023	1/5/2021	\$69,406.13
SWM073667	10/1/2020	\$15,000.00
SWM070308	5/21/2018	\$ 25,000.00
SWM059869	8/15/2017	\$13,884.75
SWM069351	10/7/2019	\$22,140.00
SWM071130	3/6/2020	\$15,120.00
SWM060726	10/27/2017	\$17,500.00
SWM024586	10/3/2007	\$7,500.00
SWM069791-01	11/10/2019	\$30,988.80
GCALL079920	3/2/2022	\$ 7,026.50
GCBRY082370	12/23/2022	\$16,805.00
GCBRI082509	1/9/2023	\$10,499.83
GCKEA082242	12/12/2022	\$8,666.98
GCLB082369	12/25/2022	\$5,970.00
GCLBR082045	11/18/2022	\$43,744.72
GCLBR074559	2/23/2021	\$29,503.85
GCPEA081435-01	9/24/2022	\$13,365.20
VACOS078477	1/3/2022	\$11,292.31
GCCOS079941	5/22/2022	\$8,725.24
GCSEC082023	10/27/2022	\$9,019.05
GCVBR082245	12/11/2022	\$6,652.67
GCWAN082044	11/15/2022	\$5,092.28

C. Review of Claims Management Reports

The D&H new claim listings for WC and All Lines from 12/1/2022 to 12/31/22 and 1/1/2023 to 1/31/2023 were reviewed.

- D.** Loss Control Specialist Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill Ruch introduced Jim Philbin who joined the Fund as part of the loss control team. Jim's focus will be law enforcement and he will service members located in South Jersey towns. Bill noted water sensors are available through Chubb for Fund members. These sensors can be placed in buildings or areas of potential exposure and can alert the town if a leak or problem occurs.

E. Administrator's Report

The administrator's office has been busy working on the reorganization meeting and finalizing insurance contracts. Caroline Conboy advised there are several mediation cases that are scheduled in the upcoming months.

F. Safety Grants -2022

The following Safety Grants were included in the kit and reviewed by Bill Ruch:

Egg Harbor City
Hamburg Borough
Vernon Township
Wantage Township

A motion to approve the Safety Grants for Egg Harbor City, Hamburg Borough, Vernon Township and Wantage Township was made by Kevin Sluka and seconded by Matthew Hall. A roll call was taken, all in favor.

7. Public Comment

There was no public comment.

8. Open Executive Session began at 2:17pm

9. Approvals

A motion of approval of payment authorizations, payee listings, and settlement authorities discussed as discussed in Executive Session was made by Matthew Hall and seconded by Bill Eagen. Roll call was taken. All in favor.

10. Closed Session

At 2:22pm, a Motion to come out of Executive Session and enter into Closed Executive Session to discuss pending litigation was made by Kevin Sluka and seconded by Bill Eagen. Public session resumed at 2:45 pm.

11. Motion to Adjourn

The next meeting of the Executive Committee will be held Wednesday March 22, 2023, at the office of the Administrator, One Sylvan Way, Parsippany, NJ. The meeting will begin at 10:30AM.

Motion to adjourn the meeting was made by Matthew Hall and seconded by Bill Eagen. All in favor. The meeting was adjourned at 2:46 pm.

Respectfully submitted,

Authorized Signature