

STATEWIDE INSURANCE FUND

One Sylvan Way, Parsippany, NJ 07054

September 12, 2019

Executive Committee Meeting Minutes

1. Call to Order and Roll Call:
The meeting was called to order by Thomas S. Russo, Jr. at 10:36 am at One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Thomas S. Russo, Jr: "Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to the newspapers and filed with the clerks of the officials members in accordance with Chapter 231 of the Public Laws of 1975."

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Rich Phelan, Vice Chairman (Town of Clinton) - Present
William Eagen, Secretary (Jefferson Township) – Absent
George Kallert (Township of Weehawken) – Present
Kevin Sluka (Borough of Somerville) – Present
John Hatzelis (Sussex County MUA) – Present
Maryellen Brennan (Springfield Township) –Present

Alternate Executive Committee

Michele Hovan (Borough of Hopewell) – Absent
Peter DeBoer, (Washington Township) – Absent
Matthew Hall (Borough of Washington) – Absent

Also Present:

Caroline J. Conboy, Fund Administrator
Moiria Kenah, Office of the Administrator
MaryAnn Leuthe, Office of the Administrator
Cindy Kovacs, Office of the Administrator
Richard Cushing, Gebhardt & Kiefer, P.C.
Ivan Cohen, I-Core System, Inc.
Bill Ruch, PMA
John Matthews, PMA
Dave Weightman, PMA
Missy Pudimott, Medlogix
Wayne Dietz, D&H Alternative Risk Solutions, Inc.
Theresa Laoudis, D&H Alternative Risk Solutions, Inc.
Rick Hazard, D&H Alternative Risk Solutions, Inc.
Marvin Lustbader, Samuel Klein and Company

2. Secretary's Report
 - a) August 8, 2019 Loss Control Meeting Minutes
 - b) August 8, 2019 Executive Committee and Executive Session Meeting Minutes.

Approval of the August 8, 2019 Meeting Minutes- Motion to approve the Loss Control meeting minutes, Executive Committee and Executive Session meeting Minutes was made by George Kallert and seconded by Kevin Sluka and passed unanimously. John Hatzelis abstained.

3. Treasurer's Report
 - a) The September 12, 2019 Bill List was presented totaling \$588,637.62. Motion to approve the Bill List was made by John Hatzelis and seconded by Rich Phelan. A roll call vote was taken, the motion passed unanimously.

b) Treasurer's Report as of July 31, 2019 was presented by Marvin Lusbader. A motion to accept the Treasurer's Report was made by Maryellen Brennan and seconded by George Kallert. A roll call vote was taken, the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Report – August 2019

The report included in the agenda kit was reviewed by Missy Pudimott.

B. Administrator's Report

- Ms. Conboy advised the meeting with I-Core & PMA was held to evaluate how the transition has gone so far and develop a plan for 2020 loss control services.
- The payroll audit has been sent to the actuary for the 2020 loss funding for 2020.
- Caroline Conboy advised that Safety Committee meetings for Mt. Holly Twp, Franklin Twp, Washington Township, Hampton, Tewksbury, Hillside, Long Branch, Sussex County and Springfield Twp were attended.
- Pivot Point shared the July results of a Phishing exercise deployed to members. This information will be reviewed during the safety meetings or addressed by our loss control professionals.
- The State of New Jersey is still conducting the Audit at the Administrator's office.
- Lou Masucci of Weiner Law Group, one of Fund's defense attorney's has resigned. His cases will be reassigned to another attorney.

5. Public Comment –None

6. Open Executive Session. A Motion to go into Executive Session was made at 10:44 am by John Hatzelis and seconded by Kevin Sluka.

7. Closed Executive Session. A motion to come out of Open Session and move into Closed Session to discuss pending litigation was made at 10:50 am by John Hatzelis and seconded by George Kallert. Public Session resumed at 12:06 am.

8. Claim Approvals:

D&H AL Requests for Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
GCSWA068444	7/22/2019	\$22,882.25
GCSWA068752	8/9/2019	\$11,140.00
GCSWA068692	8/9/2019	\$25,152.00
GCSWA067633	4/8/2019	\$5,711.92
GCSWA067635	4/10/2019	\$14,819.78
GCSWA068422	7/18/2019	\$9,450.16
GCSWA068803	8/18/2019	\$13,864.00
GCSWA068448	7/22/2019	\$62,286.29
GCSWA067573	5/12/2019	\$10,537.73
GCSWA067970	5/23/2019	\$41,087.29
GCSWA068820	8/19/2019	\$23,763.15
GCSWA068368	7/18/2019	\$5,646.70

D&H WC Requests for Settlement &/or Payment Authorizations

Claim Number	Date of Loss	Payment Amount
SWM063399	6/4/2018	\$21,690.00
SWM046752	8/25/2014	\$22,995.99
SWM060649	10/17/2017	\$25,000.00
SWM058836	5/14/2017	\$71,901.00
SWM053718	4/8/2016	\$34,635.00
SWM055734	9/7/2016	\$7,500.00
SWM060592	9/11/2019	\$42,701.64
SWM055913	9/20/2016	\$2,500.00
SWM047618	12/31/2005	\$90,000.00
SWM031039	10/7/2019	\$20,000.00
SWM056787	11/18/2016	\$10,799.00

Claim Payee Listings

Month Ending 8-31-2019

Auto Liability	\$16,192.30
General Liability	\$158,801.52
Property	\$18,808.57
Law Enforcement	\$20,073.18
Workers Compensation	\$662,754.47

D&H Expenses

Month Ending August 31, 2019 - \$31,988.50

Motion for the approval of payment authorizations, payee listings, and settlement authorities discussed in open session and closed executive session was made by John Hatzelis and seconded by George Kallert and passed unanimously. Roll call was taken.

9. **Adjournment**

Motion to adjourn the meeting was made by John Hatzelis and seconded by George Kallert. All in favor. The meeting was adjourned at 12:09 pm. The next meeting will be held on Thursday October 10, 2019.

Respectfully submitted,

Authorized Signature