

**STATEWIDE INSURANCE FUND**  
**One Sylvan Way, Parsippany, NJ 07054**

**FEBRUARY 16, 2021**  
**FUND COMMISSIONERS REORGANIZATION MEETING**  
**MINUTES**

I. **Call to Order**

Statewide Insurance Fund held its Annual Reorganization Meeting via video/conference call Tuesday, February 16, 2021 at 10:07 AM. A Statement of Adequate Notice was read by Thomas S. Russo, Jr.

II. **Roll Call of the Fund Commissioners**

The Fund Chairman indicated a quorum of Fund Commissioners was present and the online attendance sheet will be attached to the minutes in lieu of a verbal roll call being conducted.

III. **Election of Officers**

Nominations for the position of Chairperson were called.

a) **Resolution Appointing Chairperson (C-Res. #21-01)**

Bill Eagen nominated Thomas S. Russo, Jr. of the Town of Newton for Fund Chairperson. Kevin Sluka seconded the nomination. There were no other nominations. Resolution C#21-01 appointing Thomas S. Russo, Jr. as Chairperson of the Fund for the 2021 Fund Year passed unanimously.

Thomas S. Russo, Jr resumed conducting the nomination and election process.

b) **Resolution Appointing Vice-Chairperson (C-Res. #21-02)**

Thomas Russo nominated Kevin Sluka, of the Borough of Somerville for Fund Vice Chairman. Matthew Hall seconded the nomination. There were no other nominations. Resolution C#21-02 appointing Rich Phelan for Vice Chairperson of the Fund for the 2021 Fund Year passed unanimously.

c) **Resolution Appointing Secretary (C-Res. #21-03)**

Robin Collins nominated Bill Eagen, Township of Jefferson, for Fund Secretary. Jamie Cryan seconded the nomination. There were no other nominations. Resolution C#21-03 appointing Bill Eagen for Fund Secretary for the 2021 Fund Year passed unanimously.

d) **Resolution Appointing Executive Committee Members (C-Res. #21-04)**

Kevin Sluka, Borough of Somerville, nominated the following fund commissioners to serve as Executive Committee members for the 2021 Fund Year: Robin Collins – Chester Township, Jamie Cryan-Cranford Township, Maryellen Brennan –Springfield Township and Matt Hall-Washington Borough. Bill Eagen seconded the nomination. There were no other nominations. Resolution C#21-04 appointing the slate to serve as Executive Committee members passed unanimously.

e) **Resolution Appointing Executive Committee Member Alternates (C-Res. #21-05)**

Matthew Hall, nominated the following fund commissioners to serve as Alternate Executive Committee Members for the 2021 Fund year: Richard Phelan-Town of Clinton, Brett Radi, Manville Borough and Peter DeBoer-Washington Township. Jamie Cryan seconded the nomination. There were no other nominations. Resolution C#21-05 appointing the slate to serve as Alternated Executive Committee Members passed unanimously.

IV. **Presentations**

a) Introduction by Fund Chairman - Thomas S. Russo, Jr., Fund Chairman

b) Dave Woglom, Associate Director of the Meyner Center/Lafayette College conducted an informative presentation on the challenges of management and leadership in the public sector.

c) Caroline Conboy, Fund Administrator- Thanked everyone for participating in the virtual reorganization meeting. Caroline provided an overview the challenges that members and the Fund faced during 2020. The Statewide team has continued to focus on the needs of the members. The Fund issued 47 bulletins on Governor Murphy’s executive orders to assist members with implementing any necessary changes. Ample information on the COVID-19 virus and guidance on employment related issues associated with the virus was shared with Fund members. All new members stayed with the Fund, and five new members elected to join. In 2021, there will be a return of surplus to members from 1995. The Fund will continue to focus on safety training and enhancing risk management efforts as new trends or laws emerge. Ms. Conboy thanked the Executive Committee, who diligently works consistently on the members behalf, the fund professionals and the Fund members that make this joint insurance fund the best in the State.

V. **Safety and Loss Control Awards**

Tom Russo Announced the Safety Awards of the following members:

Alexandria Township	Workers Compensation
Town of Clinton	Workers Compensation
Egg Harbor City	Workers Compensation
Kingwood Township	Workers Compensation
Tewksbury Township	Workers Compensation
West Amwell Township	Workers Compensation
Byram Township	Property and Liability
Cranford Township	Property and Liability
Garwood Borough	Property and Liability
Town of Hackettstown	Property and Liability
Hamburg Borough	Property and Liability
Mount Holly Township	Property and Liability
Hampton Township	Loss Control
Mansfield Township	Loss Control
Pittsgrove Township	Loss Control
Washington Township (Warren)	Loss Control
Chester Township	Safety Program
Green Township	Safety Program
Jefferson Township	Safety Program
Town of Newton	Safety Program
Washington Borough	Safety Program
Manville Borough	Special Excellence
Town of Phillipsburg	Special Excellence
Springfield Township	Special Excellence
Sussex County MUA	Special Excellence
Sussex County	Special Excellence
Washington Township (Warren)	Special Excellence

The meeting was adjourned at 11:30 am.

Respectfully submitted,

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Authorized Signature