

**STATEWIDE INSURANCE FUND**  
**One Sylvan Way, Parsippany, NJ 07054**

**FEBRUARY 8, 2022**  
**FUND COMMISSIONERS REORGANIZATION MEETING**  
**MINUTES**

I. **Call to Order**

Statewide Insurance Fund held its Annual Reorganization Meeting via video/conference call Tuesday, February 8, 2022 at 10:39 AM. A Statement of Adequate Notice was read by Thomas S. Russo, Jr.

II. **Roll Call of the Fund Commissioners**

The Fund Chairman indicated a quorum of Fund Commissioners was present and the online attendance sheet will be attached to the minutes in lieu of a verbal roll call being conducted.

III. **Election of Officers**

Fund Commissioners were requested to cast their votes for election of the Executive Committee via an online portal. The results of the election and a tally of votes cast were shared.

a) **Resolution Appointing Chairperson (C-Res. #22-01)**

A motion to ratify the election of Thomas S. Russo, Jr. for Chairperson was made by Bill Eagen and seconded by Matthew Hall, all in favor Resolution C#22-01 appointing Thomas S. Russo, Jr. as Chairperson of the Fund for the 2022 Fund Year passed unanimously.

Thomas S. Russo, Jr resumed the facilitation of the election process.

b) **Resolution C-Res. #22-02 Appointing Vice-Chairperson Kevin Sluka, Somerville Borough**

c) **Resolution C-Res. #22-03 Appointing Secretary William Eagan, Jefferson Township**

d) **Resolution C-Res. #22-04 Appointing Executive Committee Members**

Robin Collins, Township of Chester  
Jamie Cryan, Township of Cranford  
MaryEllen Brennan, Township of Springfield  
Matt Hall, Borough of Washington

e) **Resolution C-Res. #22-05 Appointing Executive Committee Member Alternates**

Rob Bengivenga, Town of Phillipsburg  
Peter DeBoer, Township of Washington  
Richard Phelan, Town of Clinton

A motion to ratify the election of Vice Chairperson EC 22-02, Secretary EC #22-03, Executive Committee Members EC 22-04 and Alternate Committee Members EC #22-05 was made by Robin Collins and seconded by Bill Eagan, all in favor.

IV. **Presentations**

a) Introduction by Fund Chairman - Thomas S. Russo, Jr., Fund Chairman

b) Caroline Conboy, Fund Administrator, thanked everyone for participating in the virtual reorganization meeting. She provided an overview of the challenges that members and the Fund faced during 2021. The Statewide team has continued to focus on meeting the needs of the members. While the Fund was not able to offer extensive in person training due to covid restrictions, the Fund did roll out a learning management system that provides state of the art training for many topics. The Fund continues to conduct PEOSHA training and inspections in a safe manner. The employment practices helpline is changing to Chubb Assist and a new cyber platform will be introduced by Cowbell, the Fund's new cyber carrier. Caroline advised to date

the Fund has 437 Covid work related cases since 2020 for a total incurred cost of \$1,772,859. Caroline complimented D&H Alternative Risk Solutions for the extra effort associated with the handling of COVID claims. The estimated cost of damages caused by hurricane IDA is between \$4-5 million. The storm created additional challenges for the Fund in negotiating the property placement for this year. The Borough of Spotswood has joined Statewide this year and the Fund continues to seek opportunities to share our capabilities, coverages and services with New Jersey public entities. Caroline advised the Fund returned surplus in the amount of \$829,236 to members from 1995 and the Fund's financial outlook is stable. The Fund also paid out \$278,603 in safety and loss control grants for 2021 and since inception of the grant program in 2015, \$902,271 has been paid out. Ms. Conboy thanked the Executive Committee, who diligently works consistently on the members behalf, the fund professionals and the Fund members that make this joint insurance fund the best in the State.

- c) Tom Russo Introduced Cowbell Cyber Carrier who provided an online demonstration for members to access their dashboard and the tools that are available to improve cyber hygiene.

V. **Safety and Loss Control Awards**

Bill Ruch Announced the Safety Awards of the following members:

Buena Vista Township	Workers Compensation
Chester Township	Workers Compensation
Glen Gardner Borough	Workers Compensation
Knowlton Township	Workers Compensation
Lebanon Township	Workers Compensation
Wantage Township	Workers Compensation
Alexandria Township	Property and Liability
Hackettstown Town	Property and Liability
Holland Township	Property and Liability
Pittsgrove Township	Property and Liability
Port Republic City	Property and Liability
Sussex County MUA	Property and Liability
Clinton Town	Loss Control
Frenchtown Borough	Loss Control
Green Township	Loss Control
Mansfield Township	Loss Control
Mount Holly Township	Loss Control
Town of Newton	Safety Program
Neptune Sewerage Authority	Safety Program
Springfield Township	Safety Program
Sussex County	Safety Program
Vernon Township	Safety Program
Jefferson Township	Special Recognition
Tewksbury Township	Special Recognition
Washington Township (Warren)	Special Recognition

The meeting was adjourned at 11:30 am.

Respectfully submitted,

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Authorized Signature