

# **STATEWIDE INSURANCE FUND**

*One Sylvan Way, Parsippany, NJ 07054*

**April 11, 2019**

## **Executive Committee Meeting Minutes**

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at 8 Campus Drive, Parsippany NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee Reorganization meeting began at 10:31 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present  
Rich Phelan, Vice Chairman (Town of Clinton) – Present  
William Eagen, Secretary, (Jefferson Township) – Present  
George Kallert (Weehawken Township) – Present  
John Hatzelis (Sussex County MUA) – Present  
Kevin Sluka (Somerville Borough) – Present  
Maryellen Brennan (Springfield Township) – Present

Alternate Executive Committee

Michele Hovan (Borough of Hopewell) – Absent  
Peter DeBoer, (Washington Township) – Absent  
Matthew Hall (Borough of Washington) – Absent

Also Present:

Caroline J. Conboy, Fund Administrator  
Moiria Kenah, Office of the Administrator  
MaryAnn Leuthe, Office of the Administrator  
Leslie Parikh, Gebhardt & Kiefer, P.C.  
Ivan Cohen, I-Core System, Inc.  
Bill Ruch, PMA Companies  
Julia Baker, PMA Companies  
Missy Pudimott, CSG  
Wayne Dietz, D&H Alternative Risk Solutions, Inc.  
Mary Ann Maitilasso, D&H Alternative Risk Solutions, Inc.  
Rich Duthie, Pinnacle Risk  
John Redmond, Willis of NJ

2. Secretary's Report

- a) March 14, 2019 Loss Control Meeting Minutes
- b) March 14, 2019 Executive Committee and Executive Session Meeting Minutes.

Approval of the March 14, 2019 Meeting Minutes. Motion to approve the Secretary's Report was made by John Hatzelis and seconded by Rich Phelan. Tom Russo abstained.

3. Treasurer's Report

- a) The April 11, 2019 Bill List was presented totaling \$346,694.29 Motion to approve the Bill List was made by John Hatzelis and seconded by George Kallert. A roll call vote was taken, the motion passed unanimously.
- b) Treasurer's Report as of February 28, 2019 was reviewed. There were no questions or comments.

A motion to accept the February 28, 2019 Treasurer's Report was made by George Kallert and seconded by Bill Eagen. A roll call vote was taken. The motion passed unanimously.

4. Discussion Items

a) Medlogix Savings Report- March 2019

The reports included in the agenda kit were reviewed by Missy Pudimott.

b) Administrator's Report

- Caroline Conboy advised she has been attending Safety Meetings with PMA.
- PMA is actively working with Medlogix and D&H with regard to data analytics, a sample report should be available within the next month.
- Reminder that Financial Disclosures Forms are due.
- The NJ Department of Banking and Insurance has advised they will be scheduling an audit. The last audit with the DOBI was in 2014.

5. Public Comment – There was no public comment.

6. Open Executive Session

Open Executive Session began at 10:39 am

7. Closed Executive Session

A Motion to come out of Open Executive Session and enter into Closed Executive Session to discuss pending litigation was made at 10:45 am by George Kallert and seconded by Maryellen Brennan. Public Session resumed at 10:51 am.

8. Claim Approvals:

**D&H AL Requests for Settlement &/or Payment Authorizations**

<b>Claim Number</b>	<b>Date of Loss</b>	<b>Amount</b>
GCSWA066457	2/6/2019	\$5,400.00
GCSWA066648	2/9/2019	\$12,381.47
GCSWA06677602	2/25/2019	\$16,667.00
GCSWA0666330	1/26/2019	\$8,837.07

**Medlogix WC Request for Medical Bill Payment Authorizations**

<b>Claim Number</b>	<b>Date of Loss</b>	<b>Amount</b>
SWM064762	9/10/2018	\$35,548.00
SWM066036	12/17/2018	\$26,730.92
SWM066115	1/12/2019	\$21,019.70

**D&H WC Requests for Settlement &/or Payment Authorizations**

<b>Claim Number</b>	<b>Date of Loss</b>	<b>Amount</b>
SWM060252	9/20/2017	\$19,717.50
SWM053964	5/4/2016	\$39,720.00
SWM059723	8/1/2017	\$46,584.00
SWM040499	10/13/2012	\$15,000.00
SWM059869	8/15/2017	\$20,703.38
SWM060054	9/1/2017	\$46,584.00
SWM033392	7/9/2010	\$476,400.00
SWM012405	10/3/2002	\$141,774.00
SWM055092	7/18/2016	\$42,135.00
SWM054971	6/17/2016	\$74,296.26
SWM044613	2/3/2014	\$11,124.00

**Claim Payee Listings**

**Month Ending 3-31-2018**

Auto Liability	\$23,561.70
General Liability	\$171,745.47
Property	\$88,427.56
Law Enforcement	\$13,438.40
Workers Compensation	\$577,113.97

**D&H Expenses**

As of March 31, 2019 \$17,822.73 and Subrogation Fees as of February 28, 2019 \$9,524.87

Motion of approval of payment authorizations, payee listings, and settlement authorities discussed in open session and closed executive session was made by Maryellen Brennan and seconded by John Hatzelis and passed. A roll call was taken.

9. **Adjournment**

Motion to adjourn the meeting was made by George Kallert and seconded by Rich Phelan. All in favor. The meeting was adjourned at 10:51 am. The next meeting will be held on Thursday May 9, 2019.

Respectfully submitted,

---

Authorized Signature