STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

March 19, 2026

EXECUTIVE COMMITTEE MEETING MINUTES

1. **Call to Order**
The Statewide Insurance Fund held an Executive Committee Meeting at One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:35 am.

Roll Call of the Executive Committee
Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka (Somerville Borough) – Present
William Eagen (Jefferson Township) – Present
Matt Hall (Borough of Washington) – Present
Robin Collins (Chester) – Present
Teri Jover (Highland Park Borough) – Present
Christina Marks (Sussex County) – Remote
Alternate Executive Committee
Rich Phelan, (Town of Clinton) – Absent
Eric Colvin (Raritan Borough) – Absent
Stephanie McCaffrey (East Greenwich Township) – Remote

Also Present:
Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Marcy Woodworth, Office of the Administrator
Aladiah Mercy, Office of the Administrator
Bill Ruch, SIF Risk Management
David Berkenbush, SIF Risk Management - Remote
Jim Philbin, SIF Risk Management
Janine Leahy, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Missy Pudimott, Medlogix
Linda D'Alessio, Brown & Brown Metro
Don Sciolaro, Professional Insurance Associates
Liam McManus, Florio, Perrucci, Steinhardt, Cappelli & Tipton, LLC
Doug Steinhardt, Florio, Perrucci, Steinhardt, Cappelli & Tipton, LLC-Remote, Joined at 11:31am
Michael Rose, Florio, Perrucci, Steinhardt, Cappelli & Tipton, LLC-Remote, joined at 12:38pm
Richard Cushing, Gebhardt & Kiefer, P.C. – Remote
Kaleigh Hadley, PKF O'Connor Davies – Remote
Kathleen Guze, D&H Alternative Risk Solutions – Remote
Colleen McLean, D&H Alternative Risk Solutions – Remote
Kirstin Wilkinson, D&H Alternative Risk Solutions – Remote
Wayne Dietz, D&H Alternative Risk Solutions-Remote, Joined at 12:54 pm
Tom Narolewski, The Barclay Group – Remote
Shantele Poolock, Hamilton Township – Remote
Rosa-Maria, Hopewell Township – Remote
J.J. Murphy, Roxbury Township – Remote
Frederick Carr, Spotswood Borough – Remote
Peter deBoer, Washington Township (Warren) – Remote

2. **Secretary's Report**

Approval of the February 12, 2026 Fund Commissioner Reorganization Meeting Minutes.

A Motion to approve the February 12, 2026 Fund Commissioner Reorganization Meeting Minutes was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed. Teri Jover abstained.

Approval of the February 12, 2026 Executive Committee, and Closed Executive Session Meeting Minutes.

A Motion to approve the February 12, 2026 Executive Committee, and Closed Executive Session Meeting Minutes was made by Kevin Sluka and seconded by Matt Hall. A roll call vote was taken, and the motion passed. Teri Jover abstained.

3. Treasurer's Report

a) Bill List – March 19, 2026

The March 19, 2026 Bill List was presented totaling $11,052,361.99. A Motion to approve the Bill List was made by Matt Hall and seconded by Bill Eagen. A roll call vote was taken, and the motion passed.

b) Treasurer's Report as of December 31, 2025 was included in the Kit and reviewed by Kaleigh Hadley of PKF O'Connor Davies. There were no questions or comments.

Motion to approve and accept the December 31, 2025 Treasurer's Report was made Bill Eagen and seconded by Kevin Sluka. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Monthly Reports February 2026
The Medlogix Monthly Reports for February 2026 were included in the agenda kit and reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment
SWM092459	7/29/2025	$26,442.50
SWM092459	7/29/2025	$59,730.75
SWM093985	12/30/2025	$25,551.10
SWM088134	6/2/2024	$107,903.25
SWM088134	6/2/2024	$23,171.75
SWM092516	8/1/2025	$102,137.93
SWM093399	10/23/2025	No Authority Granted
SWM093399	10/23/2025	No Authority Granted
SWM093399	10/23/2025	No Authority Granted
SWM082073	11/30/2022	$94,472.80
SWM082073	11/30/2022	$47,082.79
SWM079665	5/1/2022	$93,189.07
SWM092243	5/4/2024	$12,608.44
SWM087381	3/18/2024	$27,968.95
SWM077802-02	12/6/2021	$39,718.00
SWM062460	3/28/2018	$65,922.40
SWM075763	6/15/2021	$28,025.20
SWM054192	2/25/2016	$30,000.00
SWM086821	1/18/2024	No Authority Granted
SAL084386	6/30/2023	$117,130.60
SAL089693	10/28/2024	$32,500.00
SAL088528-02	7/2/2024	$29,991.40
GCEGH094266-01	1/21/2026	$32,185.50
GCHIH094533	2/2/2026	$7,620.69
GCLBR094067	12/28/2025	$39,000.00
GCPHI094467	12/30/2025	$13,058.71
GCROX094368	12/19/2025	$5,615.20

C. Review of Claims Management Reports

The D&H New Claim Listings for WC and All Lines from 2/1/2026 to 2/28/2026 were reviewed.

D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings, and onsite inspections that were completed since the last meeting. Bill Ruch advised that Loss Control has begun playground inspections. He also informed the Board that sidewalks are being reviewed to ensure repairs and related ordinances are being addressed. Mr. Ruch also discussed that Municipal websites need to be ADA compliant by April of 2027.

E. Administrator's Report:
- Caroline Conboy has attended several mediations, settlement conferences and attorney meetings this last month.
- Ms. Conboy advised that there has been a significant increase in employment-related claims and some significant auto-liability claims related to Law Enforcement.
- The Office of the Administrator is working on a template IT agreement that members can use when engaging outside IT Services. This will be sent out to members upon completion.
- Caroline Conboy attended John Geaney's session on permanency awards in Workers' Compensation claims. It was extremely informative and Ms. Conboy will schedule a round-table discussion on this matter with John Geaney, Medlogix, D&H, and the Fund's Workers' Compensation defense attorneys.

F. Fund Attorney Report:
- Richard Cushing reviewed the letter he wrote to Senators regarding the Workers' Compensation Bill. The letter was included in the Kit for review. Mr. Cushing summarized that his letter requested the legislature be expanded to include all Workers' Compensation carriers and not just Municipal Carriers. He has not yet received any responses from the Senators.

5. **Public Comment** – None

6. **Open Executive Session**
Open Executive Session began at 11:25 am

7. **Claim Approvals**

Claim Payee Listings

Month Ending 2/28/2026:

Auto Liability	$72,851.79
General Liability	$102,548.22
Property	$242,332.34
Law Enforcement	$46,555.20
Workers Compensation	$939,468.27

D&H Expenses
Month Ending February 28, 2026 - $47,617.18

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Matt Hall. A roll call vote was taken, all in favor.

8. **Closed Session**
A Motion to come out of Executive Session and go into Closed Executive Session was made at 11:31 am by Kevin Sluka and seconded by Bill Eagen. All in favor. Public Session resumed at 1:17 pm.

9. **Resolution EC26-48 Amending Defense Attorneys Non-Fair** – A motion to approve Resolution EC26-48 Amending Defense Attorneys Non-Fair was made by Matt Hall and was seconded by Kevin Sluka. A roll call vote was taken, and the motion passed unanimously.

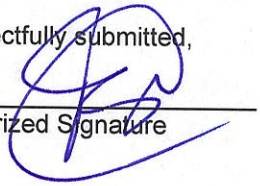
10. **Resolution EC26-49 Appointment of Independent Claim Vendors Non-Fair** – A motion to approve Resolution EC26-49 Appointment of Independent Claim Vendors Non-Fair was made by Bill Eagen and was seconded by Matt Hall. A roll call vote was taken, and the motion passed unanimously.

11. **Adjournment**

The next meeting will be held on Thursday, April 16, 2026, at One Sylvan Way, Parsippany, NJ 07054. The meeting will begin at 10:30 am.

A motion to adjourn the meeting was made by Matt Hall and seconded by Robin Collins. All in favor. The meeting adjourned at 1:18 pm.

Respectfully submitted,



Authorized Signature