STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

April 16, 2026

EXECUTIVE COMMITTEE MEETING MINUTES

1. **Call to Order**
The Statewide Insurance Fund held an Executive Committee Meeting at One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:35 am.

Roll Call of the Executive Committee
Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka (Somerville Borough) – Present
William Eagen (Jefferson Township) – Present
Matt Hall (Borough of Washington) – Absent
Robin Collins (Chester) – Present
Teri Jover (Highland Park Borough) – Present
Christina Marks (Sussex County) – Remote
Alternate Executive Committee
Peter deBoer (Washington Township) – Remote
Eric Colvin (Raritan Borough) – Absent
Stephanie McCaffrey (East Greenwich Township) – Remote

Also Present:
Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Marcy Woodworth, Office of the Administrator
Aladiah Mercy, Office of the Administrator
Bill Ruch, SIF Risk Management
David Berkenbush, SIF Risk Management
Jim Philbin, SIF Risk Management
Janine Leahy, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Steve Armenti, Medlogix
Harrison Grange, Clear Risk Solutions
Rick Roll, Franklin Township (Hunterdon)
Richard Cushing, Gebhardt & Kiefer, P.C. – Remote
Kaleigh Hadley, PKF O'Connor Davies – Remote
Dennis Skalkowski, PKF O'Connor Davies – Remote
Colleen McLean, D&H Alternative Risk Solutions – Remote
Kristin Wilkinson, D&H Alternative Risk Solutions – Remote
Karin Pierson, D&H Alternative Risk Solutions – Remote
Wayne Dietz, D&H Alternative Risk Solutions – Remote
David Balken, Acrisure, LLC – Remote
Genevieve Crowthers, The Barclay Group – Remote
Linda D'Alessio, Brown & Brown Metro - Remote
Shantele Pollock, Hamilton Township – Remote
Faheem Ra'Oof, Hillside Township – Remote
Rosa-Maria Brambila, Hopewell Township – Remote
Wendy Barras, Mansfield Township – Remote
J.J. Murphy, Roxbury Township – Remote
Stacy Pennington, Salem County – Remote
Tina Kraus, Vernon Township – Remote

2. **Secretary's Report**

Approval of the March 19, 2026 Executive Committee, Open Executive Session, and Closed Executive Session Meeting Minutes.

A Motion to approve the March 19, 2026 Executive Committee, Open Executive Session, and Closed Executive Session Meeting Minutes was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed.

Approval of the March 27, 2026 Executive Committee, and Closed Executive Session Meeting Minutes.

A Motion to approve the March 27, 2026 Executive Committee, and Closed Executive Session Meeting Minutes was made by Robin Collins and seconded by Bill Eagen. A roll call vote was taken, and the motion passed. Tom Russo abstained.

3. Treasurer's Report

a) Bill List – April 16, 2026

The April 16, 2026 Bill List was presented totaling $1,013,135.80. A Motion to approve the Bill List was made by Kevin Sluka and seconded by Teri Jover. A roll call vote was taken, and the motion passed. Bill Eagen abstained on check #8704 for Jefferson Township.

b) Treasurer's Report as of January 31, 2026 was included in the Kit and reviewed by Dennis Skalkowski of PKF O'Connor Davies. There were no questions or comments.

c) Treasurer's Report as of February 28, 2026 was included in the Kit and reviewed by Dennis Skalkowski of PKF O'Connor Davies. There were no questions or comments.

Motion to approve and accept the January 31, 2026 Treasurer's Report and the February 28, 2026 Treasurer's Report was made Bill Eagen and seconded by Teri Jover. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

- Medlogix Monthly Reports March 2026
  The Medlogix Monthly Reports for March 2026 were included in the agenda kit and reviewed by Steve Armenti.

- Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment
SWM040424	10/6/2012	$596,299.04
SWM087365	3/19/2024	$86,802.40
SWM080796	8/3/2022	$76,738.24
SWM078210-02	1/6/2022	$43,559.92
SWM078426	1/19/2022	$158,754.88
SAL085128-01	9/7/2023	$31,381.50
SWM087366	3/18/2024	$115,011.28
GCBUE094127	11/21/2025	$12,740.00
GCEGH094266-02	1/21/2026	$5,557.00
GCHMT094560	2/10/2026	$15,601.99
GCJEF094050-01	12/27/2025	$24,640.65
GCLBR094466	1/5/2026	$5,794.27
GCPHI095067	6/18/2025	$16,131.53
GCPHI094914	2/8/2026	$12,239.85
GCSOM093898	12/11/2025	$16,062.00
GCSTI093835	12/14/2025	$11,008.86

- Review of Claims Management Reports
  The D&H New Claim Listings for WC and All Lines from 3/1/2026 to 3/31/2026 were reviewed.

- Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings, and onsite inspections that were completed since the last meeting. Bill Ruch advised the committee that PEOSHA inspections have begun. He also informed

Members that they should be prepared ahead of the inspections to ensure compliance. Mr. Ruch reminded members in the third year of their membership commitment, whose grant is approved during the 6-month period prior to the renewal term of their membership, payment for the grant will be made in the following year, subject to the member continuing its membership in the Fund.

- Administrator's Report:
    - Caroline Conboy has attended several mediations, settlement conferences, and attorney meetings this last month.
    - Ms. Conboy stated that Title 59 immunity is not always being upheld by the courts.
    - The 2025 payroll audits. Ms. Conboy reminded the Fund Members to submit any outstanding audits.
    - The Fund's audit is scheduled for next month.

- Fund Attorney Report:
    - Richard Cushing supported Ms. Conboy's remarks regarding GL cases, noting that judges are holding municipalities liable despite fault considerations.

- Safety Grants:
  The following 2026 Safety Grants were included in the Kit and reviewed by Bill Ruch:
    - Byram Township - $3,285.00
    - Hackettstown - $4,115.60
    - Jefferson Township - $10,149
    - Knowlton Township - $1,260
    - Long Branch City - $21,948

  A Motion to approve the 2026 Safety Grant for Byram Township, Hackettstown, Jefferson Township, Knowlton Township, and Long Branch City was made by Kevin Sluka and seconded by Teri Jover. A roll call was taken, and the motion passed. Bill Eagen abstained on Jefferson Township.

5. **Public Comment** – None

6. **Open Executive Session**
   Open Executive Session began at 11:11 am

7. **Claim Approvals**

   Claim Payee Listings

   Month Ending 3/31/2026:

Auto Liability	$186,450.72
General Liability	$179,096.77
Property	$173,160.28
Law Enforcement	$75,212.18
Workers Compensation	$1,312,601.67

   D&H Expenses
   Month Ending March 31, 2026 - $22,024.05

   A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Robin Collins. A roll call vote was taken, and the motion passed unanimously.

8. **Closed Session**

A Motion to come out of Executive Session and go into Closed Executive Session was made at 11:13 am by Kevin Sluka and seconded by Robin Collins. All in favor. Public Session resumed at 11:51 pm.

9. **Resolution EC26-50 Amending Designated Public Depositories for Funds** – A motion to approve Resolution EC26-50 Amending Designated Public Depositories for Funds was made by Kevin Sluka and was seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

10. **Resolution EC26-51 Amending Independent Claim Vendors Non-Fair** – A motion to approve Resolution EC26-51 Amending Independent Claim Vendors Non-Fair was made by Bill Eagen and was seconded by Teri Jover. A roll call vote was taken, and the motion passed unanimously.

11. **Resolution EC26-52 Authorizing the Appointment of Special Counsel** – A motion to approve Resolution EC26-52 Authorizing the Appointment of Special Counsel was made by Kevin Sluka and was seconded by Robin Collins. A roll call vote was taken, and the motion passed unanimously.

12. **Adjournment**

The next meeting will be held on Thursday, May 21, 2026, at One Sylvan Way, Parsippany, NJ 07054. The meeting will begin at 10:30 am.

A motion to adjourn the meeting was made by Bill Eagen and seconded by Kevin Sluka. All in favor. The meeting adjourned at 11:54 am.

Respectfully submitted,

Authorized Signature