STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

May 21, 2026

EXECUTIVE COMMITTEE MEETING MINUTES

1. **Call to Order**
The Statewide Insurance Fund held an Executive Committee Meeting at One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:35 am.

Roll Call of the Executive Committee
Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka (Somerville Borough) – Present
William Eagen (Jefferson Township) – Present
Matt Hall (Borough of Washington) – Present
Robin Collins (Chester) – Absent
Teri Jover (Highland Park Borough) – Remote
Christina Marks (Sussex County) – Absent
Alternate Executive Committee
Peter deBoer (Washington Township) – Absent
Eric Colvin (Raritan Borough) – Absent
Stephanie McCaffrey (East Greenwich Township) – Remote, arrived at 10:44am

Also Present:
Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Marcy Woodworth, Office of the Administrator
Aladiah Mercy, Office of the Administrator
Bill Ruch, SIF Risk Management
David Berkenbush, SIF Risk Management
Jim Philbin, SIF Risk Management
Janine Leahy, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Missy Pudimott, Medlogix
Linda D'Alessio, Brown & Brown Metro
Cindy Villagra, Acrisure, LLC
Amy Pieroni, Acrisure, LLC
Don Sciolaro, World Insurance
Demetra Maurice, McGivney, Kluger, Clark, Intoccia, P.C.
Gary Intoccia, McGivney, Kluger, Clark, Intoccia, P.C.
Dick Cushing, Gebhardt & Kiefer, P.C.
Leslie Parikh, Gebhardt & Kiefer, P.C. – Remote
Sharon Flynn, Gebhardt & Kiefer, P.C. – Remote
Kaleigh Hadley, PKF O'Connor Davies – Remote, left at 12pm
Dennis Skalkowski, PKF O'Connor Davies – Remote, left at 12pm
Colleen McLean, D&H Alternative Risk Solutions – Remote
Kristin Wilkinson, D&H Alternative Risk Solutions – Remote
Karin Pierson, D&H Alternative Risk Solutions – Remote
Genevieve Crowthers, The Barclay Group – Remote
Helen Goodwin, Hardenbergh Insurance Group – Remote
Faheem Ra'Oof, Hillside Township – Remote, arrived at 10:53am
Ryan Michelson, Matawan Borough – Remote
J.J. Murphy, Roxbury Township – Remote
Julie Acton, Salem County Improvement Authority – Remote
Fred Carr, Spotswood Borough – Remote, arrived at 11:09am

2. **Closed Session**

A Motion to come out of Executive Session and go into Closed Executive Session was made at 10:40 am by Kevin Sluka and seconded by Bill Eagen. All in favor. Public Session resumed at 11:50 am.

3. Secretary's Report

Approval of the April 16, 2026 Executive Committee, Open Executive Session, and Closed Executive Session Meeting Minutes.

A Motion to approve the April 16, 2026 Executive Committee, Open Executive Session, and Closed Executive Session Meeting Minutes was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed. Matt Hall abstained.

3. Treasurer's Report

a) Bill List – May 21, 2026

The May 21, 2026 Bill List was presented totaling $770,890,10. A Motion to approve the Bill List was made by Kevin Sluka and seconded by Matt Hall. A roll call vote was taken, and the motion passed unanimously.

b) Treasurer's Report as of March 31, 2026 was included in the Kit and reviewed by the Executive Committee. There were no questions or comments.

Motion to approve and accept the March 31, 2026 Treasurer's Report was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

- Medlogix Monthly Reports April 2026
  The Medlogix Monthly Reports for April 2026 were included in the agenda kit and reviewed by Missy Pudimott.

- Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment
SWM085016	8/28/2023	$23,806.55
SWM085705	10/19/2023	$23,175.00
SWM092459	7/29/2025	$28,738.38
SWM093191	10/8/2025	$42,250.00
SWM093191	10/8/2025	$108,050.85
SWM093191	10/8/2025	$21,207.17
SWM093967	12/29/2025	$38,142.05
SWM091876	6/1/2025	$22,768.00
SWM090596	2/9/2025	$43,977.61
SWM073992-01	1/5/2021	$45,745.36
SWM087416	3/22/2024	$166,342.15
SWM080796	8/3/2022	$158,754.00
SWM087047	2/22/2024	$118,443.43
SWM058836	5/14/2017	$7,200.00
SAL090439	1/21/2025	$18,026.29
SAL090046	12/5/2024	$23,160.16
SWM062589	4/4/2018	$290,547.20
SWM080717	7/28/2022	$223,462.00
GCBLA094339	1/30/2026	$5,054.06
GCGAL095451	4/23/2026	$39,659.50
GCLBR094067	12/28/2025	$39,000.00
GCROX095427	4/2/2026	$9,500.00
GCSPR095264	1/18/2026	$6,982.04
GCSTI093835	12/14/2025	$5,678.81

- Review of Claims Management Reports

The D&H New Claim Listings for WC and All Lines from 4/1/2026 to 4/30/2026 were reviewed.

- Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings, and onsite inspections that were completed since the last meeting. Bill Ruch advised the committee that PEOSHA is out conducting inspections and reviewing programs. Additionally, the programs the Fund provides have been audited by PEOSHA and they were well above PEOSHA's standards.

  Bill informed the Committee that there is a new Heat Illness Prevention protocol which requires a written program. The protocol outlines new requirements for mandated breaks when the temperature or the heat index reaches a certain point as outlined below:
  - Over 80°: cool drinking water available along with shade every 15 minutes.
  - 90° or higher: cool drinking water available along with shade every 15 minutes, and a 15 minute break every 2 hours.

  Additionally, the protocol includes an Acclimation Rule which introduces new employees and returning to work employees to the heat in stages. On the first day, employees can work outside for up to 1.5 hours a day. On the 2nd day, employees can work outside for up to 3.5 hours a day. On the 3rd day, employees can work outside for up to half a day. Furthermore, if an employee who works every day and is acclimated has a week off of work, they must go through the steps to re-acclimate to the temperatures.

- Administrator's Report:
  - Caroline Conboy advised the committee that it was a busy claim month and that the audit was completed. She is hoping to present the report at the June meeting.
  - Ms. Conboy discussed the 3rd Party Litigation Funding legislation article that was included in the Kit. The litigation would require that plaintiffs would need to disclose if they are funding their case through 3rd parties.

- Fund Attorney Report:
  - Richard Cushing discussed the memo in the Kit on Bishop v. Pub. Storage where the court ruled that a claimant who does not fall under the protection of the ADA cannot file a complaint for a sidewalk that is not ADA compliant.
  - Mr. Cushing also advised that in the case of D'Anjou v. Salem County Title 59 was applied so the claim was closed.

- Safety Grants:
  The following 2026 Safety Grants were included in the Kit and reviewed by Bill Ruch:
  - Keansburg Borough - $12,473.00
  - Wantage Township - $3,125.55

  A Motion to approve the 2026 Safety Grant for Keansburg Borough and Wantage Township was made by Bill Eagen and seconded by Kevin Sluka. A roll call was taken, and the motion passed unanimously.

5. **Public Comment** – None

6. **Open Executive Session**
   Open Executive Session began at 12:41 pm

7. **Claim Approvals**

   Claim Payee Listings

Month Ending 4/30/2026:

Auto Liability	$367,566.09
General Liability	$62,771.66
Property	$166,867.98
Law Enforcement	$25,897.12
Workers Compensation	$1,511,318.21

D&H Expenses
Month Ending April 30, 2026 - $34,067.33

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Matt Hall. A roll call vote was taken, and the motion passed unanimously.

8. **Resolution EC26-53 Amending Designated Public Depositories for Funds** – A motion to approve Resolution EC26-53 Amending Designated Public Depositories for Funds was made by Matt Hall and was seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

9. **Adjournment**

The next meeting will be held on Thursday, June 18, 2026, at One Sylvan Way, Parsippany, NJ 07054. The meeting will begin at 10:30 am.

A motion to adjourn the meeting was made by Bill Eagen and seconded by Kevin Sluka. All in favor. The meeting adjourned at 12:43 pm.

Respectfully submitted,

Authorized Signature