STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

August 20, 2026

EXECUTIVE COMMITTEE MEETING MINUTES

1. **Call to Order**
The Statewide Insurance Fund held an Executive Committee Meeting at One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:34 am.

Roll Call of the Executive Committee
Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka (Somerville Borough) – Present
William Eagen (Jefferson Township) – Present
Matt Hall (Oxford Township) – Absent
Robin Collins (Chester) – Present
Teri Jover (Highland Park Borough) – Present, Arrived at 10:38 am
Christina Marks (Sussex County) – Present, Arrived at 10:44 am

Alternate Executive Committee
Peter deBoer (Washington Township) – Remote
Stephanie McCaffrey (East Greenwich Township) – Remote

Also Present:
Caroline J. Conboy, Fund Administrator
MaryAnn Leuthe, Office of the Administrator
Marcy Woodworth, Office of the Administrator
Aladiah Mercy, Office of the Administrator
Bill Ruch, SIF Risk Management
David Berkenbush, SIF Risk Management
Jim Philbin, SIF Risk Management
Janine Leahy, D&H Alternative Risk Solutions
Theresa Laoudis, D&H Alternative Risk Solutions
Wayne Dietz, D&H Alternative Risk Solutions
Missy Pudimott, Medlogix
Cindy Villagran, Acrisure, LLC
Linda D'Alessio, Brown & Brown
Don Sciolaro, World Insurance
Dick Cushing, Gebhardt & Kiefer, P.C. – Remote
Dennis Skalkowski, PKF O'Connor Davies – Remote
Colleen McLean, D&H Alternative Risk Solutions – Remote
Kristin Wilkinson, D&H Alternative Risk Solutions – Remote
Tom Narolewski, The Barclay Group – Remote
Wendy Barras, Mansfield Township – Remote
Julie Acton, Salem County Improvement Authority – Remote
Frederick Carr, Spotswood Borough – Remote
John Drake, Sussex County MUA – Remote
Tina Kraus, Vernon Township – Remote

3. **Secretary's Report**

Approval of the July 16, 2026 Executive Committee, Open Session, and Closed Executive Session Meeting Minutes.

a) Bill List – August 20, 2026

The August 20, 2026 Bill List was presented totaling $1,282,409.78. A Motion to approve the Bill List was made by Robin Collins and seconded by Kevin Sluka. A roll call vote was taken, and the motion passed unanimously.

b) Treasurer's Report as of June 30, 2026 was included in the Kit and reviewed by Dennis Skalkowski of PKF O'Connor Davies. Dennis and Caroline discussed with the Board if they would like to bill interest to those Members who are past-due on their assessment payments by over 90 days. A Motion to approve Billing Interest on Assessments Payments that are over 90 days outstanding was made by Tom Russo and seconded by Kevin Sluka. A roll call vote was taken, and the motion passed unanimously.

Motion to approve and accept the June 30, 2026 Treasurer's Report was made by Kevin Sluka and seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

- Medlogix Monthly Reports June 2026
  The Medlogix Monthly Reports for June 2026 were included in the agenda kit and reviewed by Missy Pudimott.

- Review of Claim Payment/Settlement Authorities

Claim Number	Date of Loss	Payment
SWM085705	10/19/2023	$67,284.89
SWM093008	9/22/2025	$21,950.83
SWM044634	2/6/2014	$30,149.94
SWM021731	7/18/2006	$54,200.00
SWM090617	2/10/2025	$27,875.00
SWM084662	7/28/2023	$31,770.00
SWM037799	8/15/2011	$47,190.00
SWM086646	1/19/2024	$61,000.00
SWM081899	11/3/2022	$35,000.00
SWM084984	5/1/2022	$60,000.00
SWM086925	2/9/2024	$53,400.00
SWM078137	1/2/2022	$75,904.00
SWM088924	8/12/2024	$42,981.00
GCBRI095753	5/19/2026	$11,587.50
GCEGH096138	6/22/2026	$37,394.50
GCEGH096258	7/5/2026	$20,250.00
GCHMM096346-01	6/17/2026	$21,081.55
GCMTW096448	7/1/2026	$5,607.36
GCNWT094859	2/8/2026	$19,626.60
GCVER096514	7/26/2026	$27,267.34

- Review of Claims Management Reports
  The D&H New Claim Listings for WC and All Lines from 7/1/2026 to 7/31/2026 were reviewed.

- Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings, and onsite inspections that were completed since the last meeting. Bill Ruch advised that loss control has been working with Members to ensure the proper procedures are in place and are being followed when brining in third-party sports' teams to their fields. Municipalities should verify that all coaches are fully cleared to coach with the organization. Additionally, Certificate of Insurance from the third-party organization should be provided to the Municipality and the Municipality should then provide that COI to their Risk Management Consultant for review.

Mr. Ruch advised that there has been an increase Nationally in cyber threats to Public Water Systems. He stressed the importance of MFAs, identifying possible cyber exposures of Network Systems, correcting any deficiencies, and ensuring that back-ups of Critical Systems are maintained and tested regularly.

Loss Control is continuing to conduct Crossing Guard Trainings and reminded members of the 2- hour PEOSHA requirement for this training and that proper PPE must be worn by all crossing guards.

Lastly, Bill advised that two dates have been confirmed in October for the Annual Snow Plow Rodeo which will be conducted in Southern New Jersey.

- Administrator's Report – Caroline Conboy reported that the 2027 renewal applications have been sent out. She also informed the Committee that the Office of the Administrator is working with the carriers and the actuary for the 2027 renewal process.

  Additionally, Ms. Conboy announced the retirement of MaryAnn Leuthe, Director of Administration of the Fund and Vice President of the Office of the Administrator, Public Risk Underwriters of New Jersey. Caroline Conboy thanked MaryAnn for her 19 years of service and her continued dedication and hard work.

- Fund Attorney Report - Richard Cushing recommends sending a letter to municipal prosecutors citing the case of Alexander Shaporov v. PIPPD P.O. Matthew Levine, et al., where a defendant's acknowledgment of probable cause during a plea agreement helped a federal court dismiss subsequent civil claims against the officers and municipality.

  Mr. Cushing's recommendation stems from concerns that defendants who accept favorable plea deals later sue police officers and municipalities for malicious prosecution and related claims, creating significant legal costs for taxpayers. As such, Mr. Cushing believes wider use of such stipulations could discourage meritless lawsuits, reduce defense costs, and help control insurance premiums for municipalities.

  The letter further requests, when negotiating plea agreements, municipal prosectors seek a defendant's formal stipulation that police had probable cause to make the arrest and file charges.

  The Executive Committee agreed, however they requested that the letter be sent from the Office of the Administrator or Gebhardt & Kiefer to avoid unintentional damages to relationship between municipalities and prosecutors.

- Safety Grants:
  The following 2026 Safety Grants were included in the Kit and reviewed by Bill Ruch:
  - Buena Vista Township - $3,120.00
  - East Greenwich Township - $3,868.00
  - Holland Township - $2,315.00
  - Mount Holly Township - $4,519.00
  - Somerville Borough - $11,189.32

  A Motion to approve the 2026 Safety Grant for Buena Vista Township, East Greenwich Township, Holland Township, Mount Holly Township, and Somerville Borough was made by Bill Eagen and seconded by Christina Marks. A roll call was taken, and the motion passed. Kevin Sluka abstained on the Somerville Borough's grant and Stephanie McCaffrey abstained on East Greenwich Township's grant.

5. **Public Comment** – None

6. **Open Executive Session**
Open Executive Session began at 11:12 am

7. **Claim Approvals**

Claim Payee Listings

Month Ending 7/31/2026:

Auto Liability	$2,352,860.38
General Liability	$96,341.24
Property	$303,115.72
Law Enforcement	$58,794.51
Workers Compensation	$1,567,485.41

D&H Expenses
Month Ending July 31, 2026 - $55,661.91

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Bill Eagen and seconded by Kevin Sluka. A roll call vote was taken, and the motion passed. Tom Russo abstained on the Newton payment authority requests.

2. **Closed Session**
A Motion to come out of Executive Session and go into Closed Executive Session was made at 11:15 am by Bill Eagen and seconded by Robin Collins. All in favor. Public Session resumed at 1:06 pm.

8. **Resolution EC26-58 Resolution Amending the 2026 Fund Year Budget** – A motion to approve Resolution EC26-58 Resolution Amending the 2026 Fund Year Budget was made by Kevin Sluka and was seconded by Bill Eagen. A roll call vote was taken, and the motion passed unanimously.

10. **Adjournment**

The next meeting will be held on Thursday, September 17, 2026, at One Sylvan Way, Parsippany, NJ 07054. The meeting will begin at 10:30 am.

A motion to adjourn the meeting was made by Kevin Sluka and seconded by Bill Eagen. All in favor. The meeting adjourned at 1:07 pm.

Respectfully submitted,

Authorized Signature

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August 20, 2026
EXECUTIVE COMMITTEE MEETING MINUTES
OPEN EXECUTIVE SESSION
CONFIDENTIAL

Open Executive Session began at 11:12 am

Colleen McLean presented claim #SWM092349 for the Town of Newton, a request to compromise subrogation. The Executive Committee granted authority to abandon subrogation.

Colleen McLean presented claim #SWM092051 for Hightstown Borough, a request to compromise subrogation. The Executive Committee granted authority to abandon subrogation.

Theresa Laoudis presented claim #092512 for Vernon Township, a request to compromise subrogation. The Executive Committee granted authority to abandon subrogation.