

STATEWIDE INSURANCE FUND
One Sylvan Way, Parsippany, NJ 07054

April 18, 2024

EXECUTIVE COMMITTEE MEETING MINUTES

1. Call to Order

The Statewide Insurance Fund held an Executive Committee Meeting at the One Sylvan Way, Parsippany, NJ. The Statement of Adequate Notice was read by Chairman Thomas S. Russo, Jr. The Executive Committee meeting began at 10:32 am.

Roll Call of the Executive Committee

Thomas S. Russo, Jr., Chairman (Town of Newton) – Present
Kevin Sluka, Vice Chairman (Borough of Somerville) – Present
William Eagen, Secretary (Jefferson Township) – Present
Matt Hall (Oxford Township) – Present
Robin Collins (Township of Chester) – Present
Ron Tappan (Sussex County) – Present
Glynn Jones (Hillside Township) – Present

Alternate Executive Committee

Richard Phelan, (Town of Clinton) – Absent
Gian-Paolo Caminiti (Borough of Manville) – Absent
Peter DeBoer (Township of Washington) – Absent

Also, Present:

Caroline J. Conboy, Fund Administrator
Marcy Woodworth, Office of the Administrator
Bill Ruch, SIF Safety & Loss Control
David Berkenbush, SIF Safety & Loss Control
Jim Philbin, SIF Safety & Loss Control
Missy Pudimott, Medlogix
Amy Pieroni, Acrisure
Kathleen Guze, D&H Alternative Risk Solutions
Joe Faccone, Samuel Klein & Co.
Sandra Belgrave, Samuel Klein & Co.
Theresa Laoudis, D&H Alternative Risk Solutions
Naheed Clendaniel, Bridgeton City – Remote
Michael Restel – Wantage Township – Remote
Janine Leahy, D&H Alternative Risk Solutions – Remote
Wendy Barras, Mansfield Township – Remote
Karin Pierson, D&H Alternative Risk Solutions – Remote
Athena Smith, D&H Alternative Risk Solutions – Remote
Tom Narolewski, Barclay Group – Remote
LaVerne Kirn, Corbin City – Remote
Helen Goodwin, Hardenbergh Insurance Group – Remote
Richard Cushing, Gebhardt & Kiefer, P.C. – Remote
Chuck Angelus, Alloway Township – Remote
Stephanie McCaffrey, East Greenwich Township – Remote

2. Secretary's Report

Approval of the March 21, 2024, Fund Commissioner Meeting Minutes. Approval of the March 21, 2024, Executive Committee and Closed Executive Meeting Minutes.

A Motion to approve the March 21, 2024, Executive Committee and Closed Executive Committee Meeting Minutes was made by Kevin Sluka and seconded by Ron Tappan. All in favor, Robin Collins and Matt Hall abstained. A roll call vote was taken, and the motion passed.

3. Treasurer's Report

- a) Bill List- April 18, 2024

The April 18, 2024, Bill List was presented totaling \$531,329.76. A Motion to approve the April 18, 2024, bill List was made by Glynn Jones and seconded by Robin Collins. Ron Tappan abstained on Sussex County Cyber Deductible payment. A roll call vote was taken, and the motion passed.

- b) Treasurer's Report as of February 29, 2024, was included in the kit and reviewed by Joe Faccone of Samuel Klein & Company, LLP. There were no questions or comments.

Motion to approve and accept the February 29, 2024, Treasurer's Report was made by Matt Hall and seconded by Kevin Sluka. A roll call vote was taken, and the motion passed unanimously.

4. Discussion Items

A. Medlogix Savings Reports March 2024

The Medlogix Reports for March 2024 included in the agenda kit and reviewed by Missy Pudimott.

B. Review of Claim Payment/Settlement Authorities

<u>Claim Number</u>	<u>Date of Loss</u>	<u>Payment</u>
SWM045063	3/5/2014	\$ 24,826.07
SWM062593	3/16/2018	\$ 49,589.04
SWM066688-03	2/25/2019	\$ 54,168.00
SWM076383	8/15/2021	\$ 38,611.00
GCBUE083663	4/27/2023	\$ 214,017.91
GCGAR086842	1/30/2024	\$ 92,610.17
GCHIG087406	2/13/2024	\$ 8,349.16
GCSEC082764	2/4/2023	\$ 75,839.46

C. Review of Claims Management Reports

The D&H New Claim Listings for WC and All Lines from 3/1/2024 to 3/31/2024 were reviewed.

- D. Loss Control Report- The Risk Management Activity Report was included in the kit with the safety meetings, trainings and onsite inspections that were completed since the last meeting. Bill Ruch reminded the Committee of the Leadership in Law Enforcement training on 5/10/2024 which will be held in the lower-level conference room at 1 Sylvan Way, Parsippany, NJ 07054. Bill also advised that the new LMS Local Gov University was rolled out. Bill also shared his screen to show the Committee the new LMS platform including the home screen, course catalog, and required topics such as PEOSHA training and HR & Administration specific LE training. All courses will be fully up and running by early next week. Bill also advised that members can run group trainings as well as long as they pass around a sign-in sheet. All trainings are interactive with exams at the end.

E. Administrator's Report

- Caroline Conboy advised the Fund that she attended 4 mediations since the last Executive Committee meeting.
- Ms. Conboy advised the Fund's audit is schedule for May, and her office is expecting to receive the IBNR from Milliman by the end of next week.
- Caroline has been working on significant OPRA requests that have been received.
- Caroline discussed Senate Bills that have come to her attention:
 - Bill 2233 involves Insurance Limits for Auto insurance. Previously, public entities did not need to carry underinsured motorist coverage, just uninsured motorist coverage. But the pending bill would require them to carry the same limits on both as they carry on their liability insurance. This could put claims

into a double-dip scenario that causes the fund to pay out huge claims. Caroline spoke to a senator about her concerns.

- o The other bill involves Workers' Compensation and 9/11 Responders – Caroline discussed with a senator that some responders on 9/11 went to aid on their own accord and some were directed by the State to respond. Caroline requested that the language in the bill be written to say if were directed by the Township, then you can file.

F. Fund Attorney Report

- a. The statutes that Caroline discussed refers to insurance policies and insurers, so Mr. Cushing advanced we get a formal decision by the Department of Banking and Insurance if the Fund meets the definition of an insurance company. The Department would then send that decision to the Attorney General.

G. Safety Grants:

The following 2024 Safety Grants were included in the kit and reviewed by Bill Ruch:

- I. Fredon Township
- II. Salem County Improvement Authority

A Motion to approve the 2024 Safety Grants for Andover Borough and Buena Vista Township was made by Kevin Sluka and seconded by Glynn Jones. A roll call was taken, all in favor. Bill Eagen abstained on Andover Borough.

5. **Public Comment - None**

6. **Open Executive Session - None**

7. **Claim Approvals**

Claim Payee Listings

Month Ending 3-31-2024.

Auto Liability	\$88,277.35
General Liability	\$157,656.44
Property	\$126,249.07
Law Enforcement	\$24,722.27
Workers Compensation	\$806,381.58

D&H Expenses

Month Ending March 31, 2024 - \$25,615.76

A motion for approval of payment authorizations, payee listings, and D&H Expenses as discussed was made by Matt Hall and seconded by Glynn Jones. A roll call vote was taken, all in favor.

8. **Closed Session**

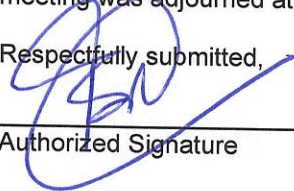
A Motion to come out of Executive Session and go into Closed Executive Session was made at 11:59 am by Matt Hall and seconded by Glynn Jones. All in favor. Public Session resumed at 11:59 am.

9. **Adjournment**

The next meeting will be held on Thursday May 16, 2024, at One Sylvan Way, Parsippany, NJ 07054. The meeting will begin at 10:30 am.

Motion to adjourn the meeting was made by Kevin Sluka and seconded by Glynn Jones. All in favor. The meeting was adjourned at 12:00 pm.

Respectfully submitted,



Authorized Signature